

**MINUTES OF THE REGULAR MEETING OF THE
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT
TUESDAY, OCTOBER 16, 2012
2:00 P.M.**

Chairman Larry Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, October 16, 2012 at 2:00 p.m. in the Police Jury Board Room of the Natchitoches parish Courthouse.

Commissioner Victor Jones led the Pledge of Allegiance, followed by the Prayer offered by Commissioner Mickey Dove.

Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace. Present were Commissioner Chairman Larry Atteridge, Commissioner John Salter, Commissioner Victor Jones, Commissioner Dennie Boyt, Commissioner Mickey Dove, 911 Director Mr. Willis Carter, Legal Counsel Mr. Mark Begnaud. Absent were Commissioner Jennifer Perkins, commissioner Doug Birdwell, Commissioner Chris Paige, and Commissioner Jack McCain.

Chairman Atteridge asked that a roll call vote be taken to allow the Commission to go into executive session for a discussion on courthouse security. The result of a roll call vote was as follows: Commissioner Larry Atteridge- yes, Commissioner Jones-yes, Commissioner Boyt-yes, Commissioner Dove-yes and Commissioner Salter-Yes. Absent: Commissioner Perkins, Commissioner Paige and Commissioner Birdwell

Upon reconvening the regular meeting, Commissioner Salter offered a motion which was seconded by Commission Dove, to authorize the 911 Director to cause the removal of two propane storage tanks currently located on the north side and adjacent to the court house facility. This is contingent upon the functional feasibility of this action and with a cost not to exceed \$5,000.00.....MOTION CARRIED BY UNANIMOUS VOTE.

Chairman Atteridge recognized and welcomed guest Mr. Pat Jones, from the City Of Natchitoches, Mrs. Corrine Young from the Natchitoches Parish Planning Department, Mr. David P. Lyons and Mr. David Holdstock representing Geographic Technologies Group out of Goldsboro, NC.

Chairman Atteridge recognized Mr. Holdstock who provided a presentation to the board providing an update on the Geographic Information System project. Following the presentation, Chairman Atteridge thanked Mr. Holdstock for his company's work with the project.

Chairman Atteridge asked for a motion to approve the minutes of the September 18, 2012 Board meeting...Motion by Commissioner John Salter, duly seconded by Commissioner Dennie Boyt.....MOTION CARRIED BY UNANIMOUS VOTE

Chairman Atteridge then recognized the 911 Director for presentation of the Financial Report. Mr. Carter presented the Financial Report for the period ending September 30,2012. Upon conclusion of the Financial Report Mr. Carter asked if there were any questions, hearing none and on a Motion by Commissioner Salter, duly seconded by Commissioner Boyt.....MOTION CARRIED BY UNANIMOUS VOTE.

There were no Committee Reports as a result of no Committee meeting since the last 9-1-1 Board meeting.

Following the financial report, Carter provided his 9-1-1 Director's Report which included information on: **Public Outreach** – Carter announced that he participated in an interview by conducted Mr. John Brewer of KNOC talk radio of Natchitoches. **Attorney General Opinion-** Carter reported that the district is still awaiting a ruling by the AG on whether or not the Natchitoches Parish Communications District (or any other district created under the authority of chapter 31, Title 33 of the Louisiana Revised Statues of 1950, as amended) can acquire, own and operate immovable property. **NATCOM Project** – Carter reported that the District is still awaiting word from the Bond Commission relative to the issuance of a line of credit for our project.

Following the Directors report, Chairman Atteridge opened a short discussion regarding the approaching renewal date of the professional services contract with Willis T. Carter, LLC for 9-1-1 Director services. Commissioner Atteridge reported that the review committee composed of himself, Commissioner Boyt, and Commissioner McCain were holding discussions regarding renewal of the contract. He stated that the committee desired input from the entire board prior to renewing the contract to ensure that all of the board members were satisfied with the contract performance over the previous two years. Chairman Atteridge asked each board member to review the proposed professional services contract and evaluate performance over the past two year period. Chairman Atteridge stated that he had some Performance Evaluation booklets that he would like for each board member to take with them and complete to be returned prior to the next regular 911 board meeting. On a motion by Commissioner Boyt, seconded by Commissioner Jones each board member will review and comment by the November meeting. MOTION CARRIED BY UNANIMOUS VOTE.

Chairman Atteridge asked for a motion to accept the VISA statement of charges for period August 29, 2012-September 29, 2012. Motion by Commissioner Jones, duly seconded by Commissioner Mickey Dove...MOTION CARRIED BY UNANIMOUS VOTE

Chairman Atteridge asked for a motion to authorize an increase in the Signage line item expenses not to exceed a total of \$2000.00 for the year 2012. On motion by Commissioner Salter, duly seconded by Commissioner Boyt.....MOTION CARRIED BY UNANIMOUS VOTE

At this point in the meeting, and due to a pressing commitment, Commissioner Boyt excused himself from the meeting. This resulted in the loss of a quorum, which resulted in adjournment at 3:05 p.m.

Jennifer Perkins, Board Secretary
Date Approved: November 20, 2012