

MINUTES OF THE REGULAR MEETING OF THE
NATCHITOCHEs PARISH COMMUNICATIONS DISTRICT
TUESDAY, DECEMBER 11, 2012
2:00 P.M.

Chairman Larry Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, December 11, 2012 at 2:00 p.m. in the Police Jury board room of the Natchitoches Parish Courthouse.

Commissioner Jennifer Perkins led the Pledge of Allegiance, followed by the Prayer offered by Commissioner Dennie Boyt.

Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace. Present were; Commissioner Jennifer Perkins, Commissioner Larry Atteridge, Commissioner Jack McCain, Commissioner John Salter, Commissioner Dennie Boyt, 9-1-1 Director Willis Carter, and Legal Counsel Mark Begnaud. Absent was Commissioner Chris Paige, Commissioner Victor Jones, Commissioner Mickey Dove and Commissioner Doug Birdwell.

Chairman Larry Atteridge welcomed guests and asked for comments. Hearing none, he asked if for amendments to agenda. Hearing none Chairman Atteridge asked for a motion to accept the Agenda as presented. Motion by Commissioner Perkins, seconded by Commissioner Salter....**MOTION CARRIED by UNANIMOUS VOTE**

Chairman Atteridge offered his intentions to put more emphasis on parliamentary procedures during the conducting of District business meetings and announced that he would be calling for "hand" votes from this point forward to ensure that staff is able to accurately record voting activity.

Commissioner Atteridge ask for a motion to approve the Minutes of the November 20, 2012 board meeting as written. Motion by Commissioner Boyt, and seconded by Commissioner Salter....**MOTION CARRIED by UNANIMOUS VOTE**

Chairman Atteridge then recognized Mrs. Jones of Johnson Thomas & Cunningham for presentation of the Financial Report for the period ending November 30, 2012. Upon conclusion of the Financial Report Mrs. Jones asked if there were any questions, hearing none Chairman Atteridge asked for a motion to accept the report as presented. Motion by Commissioner Salter, seconded by Commissioner Boyt.....**MOTION CARRIED BY UNANIMOUS VOTE**

Next, Chairman Atteridge asked for the Committee Reports. Mr. Carter stated that there had been no Building Committee meeting since last 9-1-1 Board meeting. Commissioner McCain, who is the chair of the Budget/Finance Committee asked Mr. Carter to present

the latest Budget/Finance Committee Report. Carter reported that the Committee had met on November 6, 2012 to discuss and formulate recommendations for consideration of 2012 budget amendments and recommendations for consideration pertaining to the development of the 2013 Operating Budget. Upon conclusion of the Report Chairman Atteridge asked for a motion to accept the Budget/Finance report as presented.....Motion by Commissioner Boyt, seconded by Commissioner Salter....**MOTION CARRIED by UNANIMOUS VOTE.**

The 9-1-1 Director's Report contained information on: A meeting with Mayor Lee Posey, with Commissioner Dove and Commissioner Boyt for the purpose of updating him on the District's Facility planning process including the districts efforts to secure funding for planning and construction. Also discussed during the meeting was ongoing operations and maintenance cost for the facility once the facility is completed and occupied. The District's administrative offices will be closed December 24th and 25th in observance of Christmas. Carter closed his report with performance and production statistics. Chairman Atteridge asked for a motion to accept the Director's Report as presented.....Motion by Commissioner Salter, seconded by Commissioner McCain. **MOTION CARRIED by UNANIMOUS VOTE**

Under old business, Chairman Atteridge asked for the NATCOM Operation and Maintenance Cost Summary Report which had been requested during the November meeting by Commissioner Jones. The report contained charts depicting actual operating costs of a similar type of facility as the proposed NATCOM facility. These costs were broken down into various cost centers associated with the maintenance and operation of the facility. Carter stated that while there is no firm numbers available regarding the actual operating costs for the Natchitoches Parish 9-1-1 facility, he is confident that the estimates are reasonable. The end result of the review supports the fact that the district will have adequate resources to support the operation and maintenance of the NATCOM facility not to include any personnel cost which will remain the responsibility of each respective agency residing in the facility. At the conclusion of the report, Chairman Atteridge asked for a motion to accept the report as presented. Motion by Commissioner McCain, seconded by Commissioner Salter. **MOTION CARRIED by UNANIMOUS VOTE**

Chairman Larry Atteridge asked for a motion to accept the statement of charges on the District's VISA account for period ending November 29,2012.....Motion by Commissioner Boyt, seconded by Commissioner McCain. **MOTION CARRIED by UNANIMOUS VOTE**

Chairman Atteridge asked for a motion to accept Resolution Number 6 of 2012 "A RESOLUTION APPROVING AN AMENDMENT TO THE OPERATING BUDGET FOR THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT FOR THE PERIOD BEGINNING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012 AND OTHERWISE PROVIDING WITH RESPECT THERETO". Motion by Commissioner McCain, seconded by Commissioner Salter. **MOTION CARRIED by UNANIMOUS VOTE**

Chairman Atteridge asked for a motion to accept the Resolution Number 7 of 2012 "A RESOLUTION APPROVING AN OPERATING BUDGET FOR THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT FOR THE PERIOD BEGINNING JANUARY 1, 2013 AND ENDING DECEMBER 31, 2013 AND OTHERWISE PROVIDING WITH RESPECT THERETO". Motion by Commissioner Jack McCain, Seconded by Commissioner Salter.....**MOTION CARRIED by UNAIMOUS VOTE**

Hearing no other business to come before the Commission, Chairman Larry Atteridge asked for a motion to adjourn until it's next regular board meeting. Motion by Commissioner Perkins, seconded by Commissioner Salter.....**MOTION CARRIED by UNAIMOUS VOTE**

Meeting Adjourned 3:30 p. m.