

**MINUTES OF THE REGULAR MEETING OF THE
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT
2:00 p.m., Tuesday, January 21, 2014
Parish Government Meeting Room
Natchitoches Parish Court House**

Call to Order - Chairman Larry Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, January 21, 2014 at 2:00 p. m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

Pledge and Prayer - Commissioner McCain offered the Pledge of Allegiance, followed by the Prayer which was led by Commissioner Dove.

Roll Call - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace. Commissioners present: Mary Jones, Larry Atteridge, Mickey Dove, Jack McCain, Victor Jones, Rick Nowlin. Commissioners absent: Chris Paige, Doug Birdwell and Crit Miller. Staff present: 911 Director Willis Carter, Address Coordinator Bernice Wallace, and Legal counsel Mark Begnaud. Presenting reports: Rebecca Jones representing Johnson Thomas and Cunningham, and George Minturn, Architect.

Public Comments/Introduction of Guests - Chairman Atteridge recognized and welcomed guest: LaQuita Collins of the Natchitoches Sheriff's Office, and asked if there were any comments from the audience of which there were none.

Approval/Modifications to Agenda - Chairman Atteridge asked if there were any modifications to the Agenda. 911 Director Carter stated there were no modifications that he was aware of.

Approval of Minutes - Chairman Atteridge asked for a Motion to approve the minutes of the December, 17, 2013 Board Meeting as printed.....Motion by Commissioner McCain, seconded by Commissioner Victor Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Financial Report - Rebecca Jones, representing Johnson Thomas and Cunningham, presented the current unaudited Financial report for period ending December 31, 2013, as well as reports from period ending October 31, 2013 and, period ending November 30, 2013. Chairman Atteridge asked for a motion to accept the Financial Reports as presented....Motion by Commissioner Victor Jones, seconded by Commissioner Mary Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

9-1-1 Directors Report - 9-1-1 Director Willis Carter updated the Commission on issues which included: Securing an audit firm to conduct the Annual audit, and a brief report on T-Mobiles purchase of METRO PCS and its potential impact to local 9-1-1 Districts. He announced that the district's administrative offices were closed on January 20, 2014 in observance of MLK Day, and will be closed again on February 17, 2014 in observance of Presidents Day. Motion to accept the Director's report as presented was offered by Commissioner Nowlin, seconded by Commissioner Victor Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Old Business – There was no old business to be brought before the Commission.

VISA Account Activity Report – Chairman Atteridge asked for a motion to accept statement of charges on the District’s VISA account as provided. Motion by Commissioner Victor Jones, seconded by Commissioner Dove. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Resolution Number 1 of 2014 - Chairman Atteridge asked for motion to accept RESOLUTION NO. 1 OF 2014. A RESOLUTION ESTABLISHING THE ANNUAL MEETING SCHEDULE FOR THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT AND OTHERWISE PROVIDING WITH RESPECT THERETO: Motion by Commissioner Dove, seconded by Commissioner McCain. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Resolution Number 2 of 2014 - Chairman Atteridge asked for a motion to accept RESOLUTION NO 2 OF 2014. A RESOLUTION TO ESTABLISH INTERPRETATION SERVICES IN SUPPORT OF 9-1-1 CALL ANSWERING FROM NON-ENGLISH SPEAKING INDIVIDUALS, AND OTHERWISE PROVIDING WITH RESPECT THERETO, Motion by Commissioner Victor Jones, seconded by Commissioner Dove. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

NATCOM Project Update: Mr. George Minturn updated the Commission on the NATCOM facility project and shared the latest version the facilities site, and design plan. Chairman Atteridge asked for a motion to accept the architects report. Motion by Commissioner Victor Jones, seconded by Commissioner McCain. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Property Transfer Update - Districts legal counsel Mark Begnaud provided a report on progress involving the property transfer, indicating that the proposed deed of transfer has been drafted by his firm and forwarded to the current owners legal counsel for approval which is expected soon. Chairman Atteridge asked for a motion to accept Mr. Begnaud’s report. Motion by Commissioner Nowlin, seconded by Commissioner Mary Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Office Of Homeland Security Grant Update - Commissioner Mary Jones, acting in her capacity as Assistant Director of the Natchitoches Parish Office of Homeland Security, stated that approval by the State Office of Homeland Security on the districts grant request for \$8,000 for updates to the Emergency warning Sirens system is still pending. Chairman Atteridge asked for a motion to accept the report. Motion by Commissioner Dove, seconded by Commissioner Victor Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Election of Officers - Chairman Atteridge opened nominations for election of officers for the 2014 year beginning with Secretary. Chairman Atteridge asked for a motion supporting the reappointment of Commissioner Mary Jones to serve another term as Secretary for the board. Motion by Commissioner Dove, seconded by Commissioner Victor Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.** Chairman Atteridge then opened nominations for Vice-Chairman. Commissioner McCain nominated Commissioner Dove to serve as Vice-Chairman with a second on the motion by Commissioner Victor Jones hearing no other nominations, Commissioner Nowlin moved

that the nominations be closed... Commissioner Dove was elected to serve as the Vice-Chairman for the 2014 term. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.** Chairman Atteridge then opened up nominations for Chairman. Commissioner McCain motioned to have Commissioner Atteridge remain during another term as Chairman. Motion seconded by Commissioner Victor Jones. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Executive Session – Although the Commission did not enter into executive session, legal counsel Mark Begnaud reported that the Sheriff’s Department has been working with Ronald Corkern, who is in the process of filing a motion for summary judgment in current litigation. The Commission thanked the Sheriff for taking this action.

Having no more Business to come before the Communications District Board of Commissioners, Chairman Atteridge called for a motion to adjourn until it’s next schedule meeting date.....Motion by Commissioner Victor Jones, seconded by Commissioner McCain. **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS**

MEETING ADJOURNED 3:05 P.M.

I, Mary Jones, Secretary of the Board of Commissioners of the Natchitoches Parish Communications District, do hereby certify that the above is a true and correct copy of Commission minutes as approved.

Mary Jones
Date Approved: February 18, 2014