

**MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT**

2:00 p.m., Tuesday, September 16, 2014
Council Meeting Room
Natchitoches Parish Court House

CALL TO ORDER - Chairman Larry Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, September 16, 2014 at 2:00 p. m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Commissioner Victor Jones led the Pledge of Allegiance, followed by the Prayer which was offered by Commissioner Dove.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace
Commissioners present: Larry Atteridge, Mickey Dove, Crit Miller, Mary Jones, Victor Jones, Rick Nowlin. **Absent:** Chris Paige, Doug Birdwell and Jack McCain. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud. Presenting Reports: Rebecca Jones, representing Johnson Thomas and Cunningham.

PUBLIC COMMENTS/INTRODUCTION OF GUEST - Chairman Atteridge recognized and welcomed guests, Rebecca Jones and LaQuita Collins. Commissioner Atteridge asked if there were any comments from the audience of which there were none.

APPROVAL/MODIFICATIONS TO AGENDA - Chairman Atteridge asked if there were any modifications to the Agenda of which there were none.

APPROVAL OF MINUTES - Chairman Atteridge asked for a Motion to approve the minutes of the August 19, 2014 Board Meeting as printed....Motion by Commissioner Dove, seconded by Commissioner Victor Jones. Roll call vote was recorded as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge YES; Victor Jones, YES; Nowlin, YES; ABSENT: Chris Paige, Jack McCain, Doug Birdwell: Motion Passed**

FINANCIAL REPORT - Rebecca Jones, representing Johnson Thomas and Cunningham, presented Financial reports for period ending August 31, 2014, Chairman Atteridge asked for a motion to accept the Financial Reports as presented....Motion by Commissioner Victor Jones, seconded by Commissioner Mary Jones.. Roll call vote was recorded as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge, YES; Victor Jones, YES; Nowlin, YES; ABSENT: Chris Paige, Jack McCain, Doug Birdwell: Motion Passed**

9-1-1 DIRECTORS REPORT- Mr. Carter reported on the following: **Serviceability of Series 3200 E9-1-1 Telephone System and Associated Circuits-** Staff participated in a meeting with David Carter (AT&T) on September 8, 2014 at which time discussion occurred regarding AT&T's current practice of support, and service of the Interact 3200 telephone system. Site visit planned for September 23rd to Livingston Parish to observe a Vesta4 9-1-1 telephone system which is currently in operation. Staff is also arranging discussions with other 9-1-1 telephone system providers. **Louisiana APCO Legislative Committee-** As reported last month, the Louisiana APCO Governance Task Force met in New Orleans on August 4, 2014 during the national APCO conference to discuss revenue improvement initiatives. The group, will met on October 30, 2014 beginning at 9:00 a.m. in Lafayette to continue discussions. **FY2015-16 Capital outlay Request-** Staff is in the process of updating our FY2015-16 Capital Outlay

Funding request in preparation for filing prior to the November 1, 2014 deadline. **AT&T Tax adjustment-** In July of this year, and supported by the District's tax exempt status, we petitioned AT&T to discontinue the practice of "taxing" the district accounts. As of September 1, 2014 AT&T statement, the District is recognized as being tax exempt and tax withholdings have been discontinued. We have been in discussion with legal counsel to determine what opportunities may be available to the District with respect to refunds for taxes paid. **2015 Budget Preparation-** Based upon our current policy, the budget preparation process began on September 1, 2014. In the coming weeks we will ask the Budget/Finance Committee to schedule a meeting to begin preliminary discussion on the 2015 budget. **Smart 9-1-1-** Participated in a webinar which provided an overview of the Smart911 web base subscription system which allows you to provide details on your family and home that 9-1-1 may need in order to send help in the event of an emergency. Motion by Commissioner Miller to accept the Directors report, seconded by Victor Jones. Roll call vote recorded as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge, YES; Victor Jones, YES; Nowlin, YES; ABSENT: Chris Paige, Jack McCain, Doug Birdwell.: Motion Passed**

VISA ACCOUNT ACTIVITY REPORT – Chairman Atteridge asked for a motion to accept statement of charges on the District's VISA account as provided. Motion by Commissioner Nowlin to accept report, seconded by Commissioner Dove. Roll call vote recorded as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge, YES; Victor Jones, YES; Nowlin, YES ABSENT. Chris Paige, Jack McCain, Doug Birdwell: Motion Passed**

HOMELAND SECURITY GRANT UPDATE- Emergency Warning System updates are complete. The district has received reimbursement from homeland security in the full amount of \$3,768.58. Motion to accept report by Commissioner Mary Jones, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge, YES; Victor Jones, YES; Nowlin, YES; ABSENT: Chris Paige, Jack McCain, Doug Birdwell: Motion Passed**

NATCOM PROJECT REPORT- Mr. Minturn was not present to report on the NATCOM Project.

RESOLUTION NO. 11 OF 2014 (INTER-GOVERNMENTAL AGREEMENT)- A RESOLUTION APPROVING AND ADOPTING AN INTER-GOVERNMENTAL AGREEMENT BETWEEN NATCHITOCHE PARISH COMMUNICATIONS DISTRICT AND THE PARISH OF NATCHITOCHE AND OTHERWISE PROVIDING WITH RESPECT THERETO: Motion by Commissioner Mary Jones to approve, Second by Commissioner Dove. Roll call vote as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge, YES; Victor Jones, YES; Nowlin, YES; ABSENT: Chris Paige, Jack McCain, Birdwell: Motion Passed**

Having no further Business to come before the Communications District Board of Commissioners, Chairman Atteridge called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Mary Jones, seconded by Victor Jones. Roll call vote recorded as follows: **Mary Jones, YES; Miller, YES; Dove, YES; Atteridge, YES; Victor Jones, YES; Nowlin, YES; ABSENT: Chris Paige, Jack McCain, Doug Birdwell: Motion Passed**

MEETING ADJOURNED 2:25 P. M.

Mary Jones, Secretary
October 21, 2014