

**MINUTES OF THE REGULAR MEETING
NATCHITOCHES PARISH COMMUNICATIONS DISTRICT
2:00 p.m., Tuesday, March 17, 2015
Council Meeting Room
Natchitoches Parish Court House**

CALL TO ORDER –Vice-Chairman Micky Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, March 17, 2015 at 2:00 p. m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Commissioner Mary Jones led the Pledge of Allegiance, followed by the Prayer, which was offered by Commissioner Chris Paige.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace
Commissioners present: Micky Dove, Crit Miller, Chris Paige, Victor Jones, Mary Jones and Jack McCain: **Commissioners absent:** Rick Nowlin, Doug Birdwell and Larry Atteridge. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Roberts.

PUBLIC COMMENTS/INTRODUCTION OF GUEST –Vice-Chairman Dove recognized and welcomed guests. **Commissioner Dove asked if there were any comments from the audience of which there were none.**

APPROVAL/MODIFICATIONS TO AGENDA – Vice-Chairman Dove asked if there were any modifications to the Agenda. 911 Director Willis Carter stated that none had been submitted.

APPROVAL OF MINUTES – Vice-Chairman Dove asked for a Motion to approve the minutes of the January 20, 2015 Board Meeting as written.....Motion by Commissioner Chris Paige, seconded by Commissioner Mary Jones . Roll call vote was recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

FINANCIAL REPORT –Rebecca Jones, representing Johnson Thomas & Cunningham, presented financial report for the period ending February 28, 2015. Vice-Chairman Dove asked for a motion to approve the financial report as given by Mrs. Jones. Motion by Commissioner Victor Jones, second by Commissioner McCain. Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

9-1-1 DIRECTORS REPORT- Mr. Carter reported that he met with Senator Long and Mark Mosses on February 4, 2015, for discussion on the progress with NATCOM project funding. Carter feels that the meeting was positive and productive. **Legislative Update** - As reported, on July 16,2014 the Louisiana Chapters of APCO and NENA voted to move forward with state-wide legislation and authorized the hiring of an independent lobbyist (Mr. Tommy Williams) to represent the chapter's interests in the upcoming legislative session. Since then the state 9-1-1 directors have been seeking input on what provisions should be included within the proposed legislation. A final "mark up" copy of the proposed legislation was presented to the 9-1-1 directors prior to the January 27th chapter meeting.

ANNOUNCEMENTS: Administrative offices were closed on February 16, in observance of Presidents Day. Mr. Carter out-of-town March 18-20 for the International Wireless Consumer Electronics Conference. Vice- Chair Dove asked for a motion to accept the Directors Report as presented. Motion by Commissioner Victor Jones, seconded by Commissioner Mary Jones: Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller YES; Mary Jones YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

VISA ACCOUNT ACTIVITY REPORT –Vice-Chairman Dove asked for a motion to accept statement of charges on the District’s VISA account as provided. Motion by Commissioner Victor Jones, seconded by Commissioner Mary Jones. Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

RESOLUTION NO. 3 OF 2015-A RESOLUTION AUTHORIZING A SALARY ADJUSTMENT FOR BERNICE WALLACE, AND OTHERWISE PROVIDING WITH RESPECT THERETO: Vice-Chairman Dove asked for a motion to approve RESOLUTION #3 OF 2015 Natchitoches Parish Communications District Salary Adjustment for Bernice Wallace. Motion by Commissioner Paige, second by Commissioner Victor Jones. Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

RESOLUTION NO. 4 OF 2015-A RESOLUTION TO SPONSOR REGISTRATION AND HOUSING FOR FOUR COMMUNICATIONS OFFICERS TO ATTEND THE 2015 APCO/NENA ANNUAL TRAINING SYMPOSIUM AND OTHERWISE PROVIDING WITH RESPECT THERETO: Vice-Chairman Dove asked for a motion to approve Resolution Number 4 of 2015. Motion by Commissioner Mary Jones, second by Commissioner Chris Paige. Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

RESOLUTION NO. 5 OF 2015-A RESOLUTION AUTHORIZING THE AUTOMATIC RENEWAL OF ONE CERTIFICATE OF DEPOSIT AND OTHERWISE WITH RESPECT THERETO: Vice-Chairman Dove asked for a motion to approve Resolution Number 5 of 2015. Motion Commissioner Paige, seconded by Commissioner Mary Jones. Roll call vote recorded as follows. **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

Before going on to the NATCOM Report Commissioner Paige interjected a question regarding staffing of the NATCOM facility and how staffing would impact expenses. Commissioner Paige stated that we need to resolve this before we move forward. My concern is the sharing of expense for the each Agency. Director was directed to hold a meeting with the stakeholders and discuss staffing as well as staffing cost.

NATCOM PROJECT REPORT- Mr. Minturn provided updates on the latest plans for the NATCOM facility, stated that he had not received a review back from the Fire Marshall, which was submitted in early February. Vice - Chairman Dove asked for a motion to accept the architects report.

Motion by Commissioner Paige, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones, YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge. Motion Passed**

Having no further Business to come before the Communications District Board of Commissioners, Vice-Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Victor Jones, seconded by Paige. Roll call vote recorded as follows: **Dove, YES; Victor Jones, YES; Miller, YES; Mary Jones YES; Paige, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell and Larry Atteridge, YES. Motion Passed**

MEETING ADJOURNED 2:50 P. M.

I, _____, Secretary for the Board of
(Print Name)

Commissioners of the Natchitoches Parish Communications District do hereby confirm that the foregoing action was duly approved on: _____.

Signature