

**MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT**

2:00 p.m., Tuesday, February 16, 2016
Council Meeting Room
Natchitoches Parish Court House

CALL TO ORDER-Chairman Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, February 16, 2016 at 2:00 p.m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Commissioner Victor Jones led the Pledge of Allegiance, followed by a Prayer by Commissioner Paige.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace.
Commissioners present: Larry Atteridge, John Nicholas, Micky Dove, Jack McCain, Rick Nowlin, Victor Jones and Chris Paige. Commissioners Absent: Mary Jones and Crit Miller. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.

PUBLIC COMMENTS/INTRODUCTION OF GUEST-Chairman Dove welcomed the board and guest. No public comments.

APPROVAL/MODIFICATIONS TO AGENDA-*There were no modifications to the agenda.*

APPROVAL OF MINUTES - Chairman Dove asked for a Motion to approve the minutes of the January 19, 2016 Board Meeting as written.....Motion by Commissioner Atteridge, seconded by Commissioner Nicholas . Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed**

FINANCIAL REPORT –Rebecca Jones, representing Johnson Thomas & Cunningham, presented, the Financial report for the period ending January 31, 2016. Chairman Dove asked for a motion to accept the Financial Report as presented by Mrs. Jones. Motion by Commissioner Victor Jones, second by Commissioner Nowlin. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller . Motion Passed**

9-1-1 DIRECTORS REPORT- *Mr. Carter reported on the following:* Legislative Committee up-date regarding 2016 9-1-1 legislation, scheduled power outage slated for February 10, 2016, and the AT&T Tariff increase which was requested by AT&T, approved by the PSC and went into effect on January 16, 2016. Chairman Dove asked for a motion to accept the 9-1-1 Directors Report as presented by Mr. Carter. Roll call vote recorded as follows: Motion by Commissioner Nicholas, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed**

BANK CARD ACCOUNT ACTIVITY REPORT- Director Carter provided a report on bank card usage. Chairman Dove asked for a Motion to accept the Bank Card Account Activity Report. Motion by Commissioner Atteridge, seconded by Commissioner Nicholas. Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed**

9-1-1 TELEPHONE SYSTEM UPGRADE PROGRESS REPORT- Mr. Carter reported as of February 16, 2016 the issues with the connection of the administrative lines at the Police call center as well as those at the NPSO has been cleared up. Chairman Dove asked for a motion to accept the 911 Telephone System upgrade report. Motion by Commissioner Victor Jones, seconded by Commissioner Atteridge. Roll call vote as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed**

NATCOM PROJECT REPORT- George Minturn reported on the NATCOM project. Chairman Dove asked for a motion to accept the report as presented. Motion by Commissioner Paige, seconded by Commissioner Atteridge. Roll call vote as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed**

RESOLUTION NUMBER 5 OF 2016 - A RESOLUTION AUTHORIZING THE DISTRICTS ARCHITECT OF RECORD TO PROCEED TO THE BIDDING AND NEGOTIATION PHASE OF THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 911 CONTROL CENTER PROJECT; AND BE PREPARED TO PROCEED WITH BIDDING UPON RESOLUTION BY THIS COMMISSION AT SUCH TIME WHEN SUFFICIENT FUNDING IS AVAILABLE; AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Dove asked for a motion to approve RESOLUTION #5 OF 2016. Motion by Commissioner McCain, seconded by Commissioner Paige. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed.**

Having no further Business to come before the Communications District Board of Commissioners, Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Paige, seconded by Commissioner Atteridge. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; McCain, YES; Nowlin, YES; Victor Jones, YES; Chris Paige, YES; ABSENT: Mary Jones and Crit Miller. Motion Passed**

MEETING ADJOURNED 2:35 P. M.