

MINUTES OF THE REGULAR MEETING  
NATCHITOCHES PARISH COMMUNICATIONS DISTRICT  
2:00 p.m., Tuesday, December 03, 2019  
Room 116 A  
Natchitoches Parish Communications District 9-1-1 Center

**CALL TO ORDER-** Chairman Micky Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, December 03, 2019 at 2:00 p.m. in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

**PLEDGE AND PRAYER** –Chairman Dove asked Commissioner John Nicholas to lead the Pledge of Allegiance, and Commissioner Micky Dove offered the prayer.

**PUBLIC COMMENTS/INTRODUCTION OF GUEST** No public comments. Sheriff-Elect Stuart Wright, Rebecca Jones, Brent Dupree, George Minturn and Marks Begnaud

**ROLL CALL** - Roll call was conducted by Bernice Wallace. Commissioners present: Larry Atteridge, John Nicholas, Micky Dove, Mary Jones, Victor Jones, Jack McCain, John Wynn, Rick Nowlin; Commissioner absent; Chris Paige.  
Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.

**APPROVAL/MODIFICATIONS TO AGENDA-** Chairman Dove asked were there any modifications to the agenda. Executive Director Willis Carter stated there were none. Chairman Dove asked for a motion to approve the agenda as written. Motion by Commissioner Nicholas, seconded by Commissioner Wynn. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige, Motion Passed

**APPROVAL OF MINUTES-** Chairman Dove asked for a motion to approve the minutes of the October 15, 2019 meeting. Motion by Commissioner Larry Atteridge, seconded by Commissioner John Wynn. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; John Wynn, YES; Jack McCain, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**FINANCIAL REPORT-** Rebecca Jones presented the Financial Reports for the period ending October 31, 2019. Chairman Dove asked for a motion to approve the Financial Reports as presented by Rebecca Jones. Motion by Commissioner Larry Atteridge, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, Yes; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige Motion Passed

**9-1-1 DIRECTORS REPORT-** Carter reported that he attended the Natchitoches Parish Fire Chief's meeting on October 23, met with the Districts insurance carrier on October 24<sup>th</sup>, attended a Budget Committee meeting on November 6<sup>th</sup>, participated in Weather Service Webinar on the 4<sup>th</sup>, participated in NG911 Planning Committee conference call on November 5<sup>th</sup>, and attended a meeting at Caddo Parish 9-1-1 for demonstration of RapidSOS system on the 13<sup>th</sup>. Both Wallace and Carter attended from the 9-1-1 district. He also reported on a false alarm of the EWS which caused numerous inquiries by citizens of the parish. Carter said that the Communications District goes to great lengths to ensure that

the residents and visitors to Natchitoches parish have benefit of a parish wide Emergency Outdoor Warning System to alert them of severe threats to their wellbeing. The integrity of the system and the value that it adds to our citizen safety is heavily impacted by the level of confidence that our residents have in the accurateness of the system. Over the years we have made some great improvements in that system, as well as in our standing operations policy which is intended to ensure its proper operation by our partner agency. Unfortunately, and as the result of a “procedural error”, the Emergency Warning System was activated on November 26, 2019 at approximately 3:49 p.m. (in three zones in the parish) incorrectly announcing a severe weather warning. This was not the result of an actual “severe weather WARNING” being issued by the National Weather Service at that time. I offer my personnel apologies if any of you received calls and/or complaints regarding this event, and pledge that we will continue to work with all involved to ensure that these types of incidents do not become routine. Chairman Dove asked for a motion to accept the Directors report as presented. Motion by Commissioner Victor Jones, seconded by Commissioner John Nicholas. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**BANK CARD ACCOUNT ACTIVITY REPORT-** Chairman Dove asked for a motion to accept the Bank Card Account Activity Report as presented. Motion by Commissioner John Wynn, seconded by Commissioner Larry Atteridge. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

## **NEW BUSINESS**

**BUDGET HEARING-** Chairman Dove asked for a motion to suspend the regular board meeting and go into the Budget Hearing. Motion by Commissioner John Nicholas, seconded by Commissioner John Wynn to suspend the regular board meeting and begin the Budget Hearing. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

Chairman Dove asked for a motion to leave the Budget Hearing and return to the Regular Board Meeting. Motion by Commissioner Nowlin, seconded by Commissioner Wynn. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**RESOLUTION NUMBER 22 OF 2019-A RESOLUTION APPROVING AN AMENDED OPERATING BUDGET FOR THE NATCHITOCHES PARISH COMMUNICATIONS DISTRICT FOR THE PERIOD BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019 OTHERWISE PROVIDING WITH RESPECT THERETO:** Chairman Dove asked for a motion to approve Resolution number 22 of 2019. Motion by Commissioner Larry Atteridge, seconded by Commissioner John Wynn. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**RESOLUTION NUMBER 23 OF 2019- A RESOLUTION APPROVING AN OPERATING BUDGET FOR THE NATCHITOCHES PARISH COMMUNICATIONS DISTRICT FOR THE PERIOD BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020, AND OTHERWISE PROVIDING WITH RESPECT THERETO:** Chairman Dove asked for a motion to accept Resolution number 23 of 2019. Motion by Commissioner John Wynn, seconded by Commissioner John Nicholas. Roll call vote recorded as follows: Larry Atteridge, YES; John

Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**RESOLUTION NUMBER 24 OF 2019-** A RESOLUTION DEFINING THE EARMARKING OF OPERATING FUNDS FOR SPECIFIC PURPOSES, AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Dove asked for a motion to approve Resolution number 24 of 2019. Motion by Commissioner Victor Jones, seconded by Commissioner Mary Jones. Roll call vote recorded as follows: Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**NATCOM PROJECT UPDATE REPORT-** George Minturn gave a brief update on the NATCOM facility which included: Current project status, Door Issues and Test well issues. There was no action taken.

**ADJOURN-** Having no further Business to come before the Communications District Board of Commissioners. Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Victor Jones, seconded by Commissioner John Wynn. Roll call vote recorded as follows. Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed

**MEETING ADJOURNED 2:52 p.m.**

