

MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT
2:00 p.m. TUESDAY, FEBRUARY 15, 2022
ROOM 116 A
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

CALL TO ORDER- Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, February 15, 2022 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

PLEDGE AND PRAYER- Commissioner Sesevold offer the Prayer. Juanice Gray led the Pledge of Allegiance.

INTRODUCTION OF GUEST/PUBLIC COMMENTS- **Christine** Stackhouse, Lamar McGaskey, Rebecca Jones, Mark Begnaud, David Stamey. Chairman Wynn thanked everyone for coming. No comments.

RECOGNITION/WELCOME OF NEWLY ELECTED BOARD MEMBER-Chairman Wynn introduced Michael Sesevold as the District's newest Commissioner. The board greeted him and also welcomed him to the Natchitoches Parish Communications District Board.

SWEARING IN OF COMMISSIONER- David Stamey officiated the Oath of Office to Michael Sesevold.

ROLL CALL- Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, Eric Keel, Mary Jones, Chris Paige, Michael Sesevold, John Wynn Absent: Stuart Wright, John Richmond and Nikeo Collins.

APPROVAL OF THE AGENDA- Chairman Wynn asked for a motion to approve the Agenda for the February 2022, board meeting. Motion by Commissioner Keel, seconded by Commissioner Jones. Roll call vote recorded as follows: **Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; John Wynn, YES; Chris Paige, YES; Michael Sesevold, YES; Absent: Stuart Wright, John Richmond, Nikeo Collins. Motion Passed**

APPROVAL OF MINUTES- Chairman Wynn asked for a motion to approve the minutes of the January 18, 2021 meeting. Motion by Commissioner Sesevold, seconded by Commissioner Jones. Roll call vote recorded as follows: **Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Chris Paige, YES; John Wynn, YES; Absent: Stuart Wright, John Richmond, Nikeo Collins. Motion Passed**

FINANCIAL REPORT- Rebecca Jones presented the Financial Report for the period ending January 31, 2022. After presenting the report Chairman Wynn asked for a motion to accept the Financial Report as presented. Motion by Commissioner Sesevold, seconded by Commissioner Paige. Roll call vote recorded as follows: **Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Chris Paige, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Nikeo Collins, Stuart Wright, Motion Passed**

911 EXECUTIVE DIRECTOR REPORT- Executive Director Kim Tolliver reported on the following:

CALL VOLUME REPORT- Call Center Activity 9-1-1 calls answered by the NPSO 1607 for the month of January, 2022 9-1-1 calls answered by the NPD 380 for the month of January, 2022.

EWS ANNUAL REPORT- Director Tolliver stated that the Early Warning System was activated 27 times for the year 2021. She stated that there were still about (9) more sites that she and Troy still have to visit. All systems are up and running well.

9-1-1 ADDRESS COORDINATOR REPORT- During the month of January, 2022, the addressing office processed (6) new addresses for residence and (1) update in the Parish of Natchitoches. The activity resulted in (294.6) miles being traveled throughout the Parish consuming some (10.5) hours of personnel time while conducting site surveys and collections of GPS data. We made (0) adjustments or updates to Intrado 9-1-1 data base during this period. Ordered (10) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented.

CARD ACCESS- Director Tolliver stated that she has been with the district now for about 6 to 7 months so and she is slowly migrating into learning how everything works. Now I am on what I call the real important side of everything as far as how the District operates. I made a couple of calls to AT&T, I spoke with Rhon Anthony. The District systems are state of the art. Willis Carter left us in pretty good shape. I did an audit on the access cards, and we have (74) cards out, NPSO has (11) employees, NPD has (8) employees. We have (9) Commissioners plus (2) of us sitting in here which does not equate to (74) people. So, I took away much of the card access. Basically, what I am saying is that the room in the back is very important and everybody should not have access to it, so if you can't get in or around this building, you should know why. Access has been deactivated.

Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Keel, seconded by Commissioner Jones. Roll call vote as follows: **Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Chris Paige, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Nikeo Collins, Stuart Wright. Motion Passed**

OLD BUSINESS None

NEW BUSINESS

CREDIT CARD ACTIVITY REPORT-Chairman Wynn asked for a motion to approval the credit card activity as presented. Motion by Commissioner Braxton, seconded by Commissioner Jones. Roll call vote recorded as follows: **Calvin Braxton, YES; Eric keel, YES; Mary Jones, YES; Chris Paige, Michael Sesevold, YES; John Wynn, YES; Absent John Richmond, Stuart Wright, Nikeo Collins. Motion Passed**

APPROVAL OF REVISED BOARD BY-LAWS- Chairman Wynn asked for a motion to approve the revised Board By-Laws: Motion by Commissioner Jones, seconded by Commissioner Braxton. Roll call vote as follows: **Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Chris Paige, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Stuart Wright, Nikeo Collins. Motion Passed.**

RESOLUTION NUMBER 3 OF 2022- A RESOLUTION APPROVING THE REVISED EDITION OF THE NATCHITOCHE PARISH BOARD OF COMMISSIONERS BY-LAWS DATED FEBRUARY 15,2022.; AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Wynn asked for a Motion to approve Resolution Number 3 of 2022. Motion by Commissioner Braxton: Roll call vote as follows: **Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Chris Paige, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Stuart Wright, Nikeo Collins. Motion Passed**

GOOD TO ORDER- The District office will be closed February 22, 2022 in recognition of President's Day.

ADJOURN-Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Sesevold, seconded by Commissioner Jones. Roll call vote as follows: **Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Chris Paige, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Stuart Wright, Nikeo Collins. Motion Passed.**

Meeting adjourned at: 2:30 p.m