

MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT
2:00 p.m. TUESDAY, MAY 17,2022
ROOM 116 A
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

CALL TO ORDER- Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, May 17, 2022 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

PLEDGE AND PRAYER- Commissioner Paige offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

INTRODUCTION OF GUEST/PUBLIC COMMENTS. Mark Begnaud, Laquita Collins, Christine Stackhouse. Chairman Wynn thanked everyone for coming. No comments.

ROLL CALL- Roll call was conducted by Bernice Wallace. Commissioners present: Nikeo Collins, Eric Keel, John Richmond, Stuart Wright, John Wynn Absent: Chris Paige and Michael Sesvold.

APPROVAL OF THE AGENDA- Chairman Wynn asked for a motion to approve the Agenda for May 17, 2022, board meeting. Motion by Commissioner Keel, seconded by Commissioner Sesvold. Roll call vote recorded as follows: **Nikeo Collins, YES; Eric Keel, YES; Chris Paige, YES; John Richmond, YES; Michael Sesvold, YES; Stuart Wright, YES; John Wynn, YES; Absent: Calvin Braxton and Mary Jones. Motion Passed**

APPROVAL OF MINUTES- Chairman Wynn asked for a motion to approve the minutes of the April 19, 2022 meeting. Motion by Commissioner Paige, seconded by Commissioner Richmond. Roll call vote recorded as follows: **Nikeo Collins, YES; Eric Keel, YES; Chris Paige, YES; John Richmond, YES; Michael Sesvold, YES; Stuart Wright, YES; John Wynn, YES; Absent: Mary Jones and Calvin Braxton. Motion Passed**

FINANCIAL REPORT- Chairman Wynn asked for a motion to accept the Financial report as presented. Motion by Commissioner Wright, seconded by Commissioner Sesvold. Roll call vote recorded as follows: **Nikeo Collins, YES; Eric Keel, YES; Chris Paige, YES; John Richmond, YES; Michael Sesvold, YES; Stuart Wright, Yes; John Wynn, YES; Absent: Mary Jones and Calvin Braxton. Motion Passed**

911 EXECUTIVE DIRECTOR REPORT- Executive Director Kim Tolliver reported on the following:

CALL VOLUME REPORT- Natchitoches Parish Sheriff answered 1704 calls for the month of April. They took 1612-- 911 calls, of which 92 were abandoned. that's a very high rate @ 5.46%. They took 2836 inbound calls and made 2536 outbound calls totaling 7106 calls for the month. Natchitoches City Police took 451--911 calls, of which 8 were abandoned. They took 3918 inbound, 1350 outbound, totaling 5831.

TRAINING/STAFFING SHORTAGE/INTERGOVERNMENTAL AGREEMENTS/STATUES-Both agencies have a staffing shortage. Sheriff's office when fully staffed, have 12 dispatchers. Currently, they have eight (8) so they are down four (4) dispatchers. Natchitoches Police Department has eight (8) when fully staffed. Currently, they have six (6). When you get into these numbers and things like this you have to think about personnel getting burnt out. Commissioner Richmond ask what is

standing in the way of the agencies being fully staffed. Laquita Collins commented that it is hard to find people willing to work shiftwork. They only want to work a Monday-Friday with weekends off. Some of the applicants are unable to pass the test but she has hired them just to give them a chance and they end up leaving. Some of the applicants can only type 25-30 words and her minimal is 45 words a minute.

9-1-1 ADDRESS COORDINATOR REPORT- During the month of April, 2022, the addressing office processed (13) new addresses for residence and (0) updates in the Parish in Natchitoches Parish. The activity resulted in (378.2) miles being traveled throughout the Parish consuming some (22) hours of personnel time while conducting site surveys and collections of GPS data. We made (0) adjustments or updates to Intrado 9-1-1 data base during this period. Ordered (18) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Sesvold, seconded by Commissioner Eric Keel. Roll call vote recorded as follows: **Nikeo Collins, YES; Eric Keel, YES; Chris Paige, YES; John Richmond, YES; Michael Sesvold, YES; Stuart Wright, YES; John Wynn, YES; Absent: Mary Jones and Calvin Braxton, Motion Passed**

OLD BUSINESS

988-NATIONAL SUICIDE PREVENTION LINE- This was something that we talked about last month and they were going to have classes at the Symposium on this. Special shout out to DiQuan Johnson, with the Police Department for recording the entire class for Director Tolliver. We talked about how it will affect both Agencies. It will be going live July 1st. Because they are afraid of risking being cut off on the call, the National Suicide Hotline does not ask for geographic information from the caller. (Unless caller is willing to give it. The calls go to the National Suicide hot line based off the area code. Zip Codes are also used in guessing where the caller is if location is not known. If Christine is calls from Natchitoches but she is in New Orleans, they may think she is in Shreveport because they have no other information outside of the zip and area code. They transfer the calls literally so the liability is off of them.

NSU COMPLAINT/EMS PROCEDURES/DISPATCH PROTOCOL- Just an update from our last meeting on this incident. Director Collins of NSU emailed me last Wednesday to inform me that he would attempt to set up a time and date for us to meet. Director Collins asked me to follow up with him if I didn't hear from him soon.

AUTISM-Director Tolliver asked LaQuita Collins how far was she with the Autism web page. Collins stated that the site has been up, Director Tolliver ask Collins if she had contacted Mrs. Harvey she said no, but they had done a press release about the Autism App.

NEW BUSINESS

CREDIT CARD ACTIVITY REPORT- Chairman Wynn asked for a motion to approve the credit card activity report as presented. Motion by Commissioner Wynn, seconded by Commissioner Sesvold. Roll call vote recorded as follows: **Nikeo Collins, YES; Eric Keel, YES; Chris Paige, YES; John Richmond, YES; Michael Sesvold, YES; Stuart Wright, YES; John Wynn, YES; Absent: Mary Jones and Calvin Braxton. Motion Passed**

9-1-1 SYSTEM OUTAGE- We had a couple of outages March and April. At the Symposium there were vendors there with MEVO. MEVO can be used on the go, however, they are ESINet based (internet).

PREPARED LIVE- Prepared Live is a free for PSAP's platforms. It enables communities to leverage existing technology to strengthen emergency information flow and improve public safety. The platform allows 911 PSAP's to access live video, photo, GPS location, and text messaging on any mobile call they receive. This information is shared with first responders in real-time, ensuring that they arrive on the scene faster and better informed.

VFIS TRAINING- VFIS has over 500 hundred courses because we have our insurance with them, it is free to all dispatchers and call takers. They can sign up for the e-courses any type of training fire, EMS classes online from anywhere.

ADJOURN-Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Keel, seconded by Commissioner Paige. Roll call vote as follows: **Calvin Braxton, YES; Nikeo Collins, YES; Eric Keel, YES; Chris Paige, YES; John Richmond, YES; Stuart Wright, YES; John Wynn, YES; Absent: Mary Jones and Calvin Braxton. Motion Passed.**

Meeting adjourned

Next Meeting: June 21, 2022