

MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT
2:00 p.m. TUESDAY April 25,2023
ROOM 116 A
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

CALL TO ORDER- Vice- Chairman Richmond called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, April 25 2023 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

PLEDGE AND PRAYER- Commissioner Paige offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

INTRODUCTION OF GUEST/PUBLIC COMMENTS. Laquita Collins, Mark Roberts, Lamar McGaskey, Doug Rachal. Vice- Chairman Wynn thanked everyone for coming. No comments.

ROLL CALL- Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, Mary Jones, Eric keel, Stuart Wright, Chris Paige, Nikeo Collins, John Richmond.

APPROVAL OF THE AGENDA- Vice- Chairman Richmond asked for a motion to approve the Agenda for April 25, 2023, board meeting. Motion by Commissioner Paige, seconded by Commissioner Jones. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart Wright, YES; John Richmond, YES; Nikeo Collin, YES; Chris Paige, YES; Absent Commissioner John Wynn and Michael Sesevold. Motion Passed**

APPROVAL OF MINUTES-Vice- Chairman Richmond asked for a motion to suspend the reading of minutes of March 21,2023 meeting. Motion by Commissioner Keel, seconded by Commissioner Wright. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric keel, YES; Stuart Wright, YES; John Richmond, YES; Nikeo Collins, YES; Chris Paige, YES; Absent Commissioner John Wynn and Michael Sesevold. Motion Passed**

FINANCIAL REPORT-Vice- Chairman Richmond asked for a motion to accept the Financial report as presented. Where Budget to actual comparisons were sited. Motion by Commissioner Collins, seconded by Commissioner Paige. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart Wright, YES; Nikeo Collins, YES; Chris Paige, YES; Absent Commissioner John Wynn and Michael Sesevold. Motion Passed**

911 EXECUTIVE DIRECTOR REPORT- Executive Director Kim Tolliver reported on the following:

CALL VOLUME REPORTS FOR THE MONTH OF March-2023

CALL SUMMARY

For the month of March, NPSO took a total of 1840—911 calls. They had 88 calls abandoned, giving them a total of actual calls taken by call takers 1752.

For the month of March, NPD took 388—911 calls. They had 4 calls abandoned, giving them a total actual total taken by call takers 384.

NATCOM- Director Tolliver updated the board on the 4 broken chairs stating that she did put in a warranty check March 17, for repairs. Door will be fixed waiting on Mr. Charles Protho

SUBURY PLANTATION ROAD- For the last few months we have been dealing with an issue from one of the residents that lives on Cunningham Camp Rd. where persons are come to the wrong house and causing road damage at this resident home. On the left hand side of Cunningham Rd there is a Sudbury Plantation Rd sign that is confusing some of the people thinking that this is another road and not Cunningham Camp Rd., Sudbury Plantation Rd is a private drive for residents that live on the left side where the road forks off. We are in the process of moving these signs for clearer directions to 100 block addresses and 600 block addresses on Cunningham Camp Rd.

9-1-1 ADDRESS COORDINATOR REPORT- During the month of April, 2023, the addressing office processed (12) new addresses for residence and (10) updates in the Parish in Natchitoches Parish. The activity resulted in (340.9) miles being traveled throughout the Parish consuming some (21.5) hours of personnel time while conducting site surveys and collections of GPS data. We made (0) adjustments or updates to AT&T 9-1-1 database during this period. Ordered (6) road signs.

Vice- Chairman Richmond asked for a motion to accept the Director's report as presented. Motion by Commissioner Braxton, seconded by Commissioner Keel. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart Wright, YES; John Richmond Chris Paige YES; Nikeo Collins, YES; ABSENT: John Wynn, Michael Sesevold. Motion Passed**

OLD BUSINESS- NO OLD BUSINESS

NEW BUSINESS

CREDIT CARD ACTIVITY REPORT- Vice- Chairman Richmond asked for a motion to accept the Charge Card Activity Report as presented. Motion by Commissioner Braxton, seconded by Commissioner Paige. **Roll call vote recorded as follows: Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Stuart Wright, YES; John Richmond, YES; Nikeo Collin, YES; Chris Paige Absent: John Wynn and Michael Sesevold. Motion Passed**

NATIONAL TELECOMMUNICATION'S WEEK- Director Tolliver gave a special shout out to the telecommunicators the hard work that they put in. Thanks to Director Collins and Christine Stackhouse.

GIS- Director Tolliver reminded the Commissioners Honda wireless surcharge fees, they have sent an email requesting every zip code in the Parish. Revenue to fund the District comes from wireless surcharges and should be remitted where your business is located.

2023 LOUISIANA APCO NENA SYMPOSIUM- Director Tolliver stated that the 2023 Symposium was a great one. Two sheriff and two Police personnel attended with her it was very interesting came back with a lot of information.

ADJOURN-Having no other Business to come before the Communications District Board of Commissioners, Vice- Chairman Richmond asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Braxton, seconded by Commissioner Keel. **Roll call vote as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart wright, YES; John Richmond, YES; Chris Paige, YES; Nikeo Collins, YES; ABSENT: John Wynn and Michael Sesevold. Motion Passed.**

Meeting adjourned @ 3:00 pm