

**MINUTES OF THE REGULAR MEETING
NATCHITOCHES PARISH COMMUNICATIONS DISTRICT**
2:00 p.m., Tuesday, November 15, 2016
Council Meeting Room
Natchitoches Parish Court House

CALL TO ORDER- Chairman Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, November 15, 2016 at 2:00 p.m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Chairman Dove led the Prayer, Pledge of Allegiance led by Commissioner Atteridge.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace.
Commissioners present: Larry Atteridge, John Nicholas, Micky Dove, Mary Jones, Victor Jones, Jack McCain, Crit Miller, and Chris Paige: Commissioners Absent: Rick Nowlin. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.

PUBLIC COMMENTS/INTRODUCTION OF GUEST - No public comments.

APPROVAL/MODIFICATIONS TO AGENDA -*There were no modifications to the agenda.*

APPROVAL OF MINUTES –Chairman Dove asked for a Motion to approve the minutes of the October 18, 2016 Board Meeting as written.....Motion by Commissioner McCain, seconded by Commissioner Miller . Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Crit Miller, YES; Chris Paige, YES; ABSENT: Rick Nowlin: Motion Passed**

FINANCIAL REPORT – Mr.Tom O'Donnell, representing Johnson Thomas & Cunningham, was present and offered to take any questions regarding the financial report provided in the agenda back to Ms. Jones. Chairman Dove asked for a motion to accept the Financial Report as provided in the agenda. Motion by Commissioner Victor Jones, second by Commissioner John Nicholas. Roll call vote recorded as follows: **Atteridge,YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Crit Miller, YES; Chris Paige, YES; ABSENT: Rick Nowlin: Motion Passed**

9-1-1 DIRECTORS REPORT- *Mr. Carter reported on the following: New surcharge rates are being received, a reminder that the Budget Hearing would be held next meeting, reported that we have undergone routing maintenance on the Vesta system, and the system had other problems last week. Those problems have been corrected. AT&T will install a NetClock National Time Protocol server, which will synchronize system times. Chairman Dove asked For a motion to accept the Director's report. Motion by Commissioner Nicholas, seconded by Commissioner Mary Jones. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin,YES; Chris Paige, YES; ABSENT: Crit Miller. Motion Passed***

BANK CARD ACCOUNT ACTIVITY REPORT- Chairman Dove asked for a Motion to accept the Bank Card Account Activity Report. Motion by Commissioner Atteridge, seconded by

Commissioner Victor Jones. Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Crit Miller, YES; Chris Paige, YES; ABSENT: Rick Nowlin. Motion Passed**

NATCOM PROJECT REPORT - George Minturn reported was to update the 911 Commissioner on the NATCOM project. Fire Marshall review is set between November 22nd and 29th and we will advertise on November 8th, 15th, and 22nd with a pre-bid on January 5th and bid due date of January 12th. Mr. Minturn commented that another local project came in about 10% under the expected cost which could be good news for our project. Ground breaking should be somewhere around the middle of January. Commissioner Miller asked about a statement in the agenda regarding modifications that are still underway. Minturn responded that he had consulted with a security company and others with this updates. Commissioner McCain asked if the facility would be protected by a "Card" entry system. Minturn responded to the affirmative and explained some features of the proposed system.

Having no further Business to come before the Communications District Board of Commissioners, Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Jack McCain, seconded by Commissioner John Nicholas. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Crit Miller, YES; Chris Paige, YES; ABSENT: Rick Nowlin. Motion Passed.**

MEETING ADJOURNED 2:21 P. M.