

**MINUTES OF THE REGULAR MEETING  
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT**

2:00 p.m., Tuesday, February 19, 2019

Room 116 A

Natchitoches Parish Communications District 9-1-1 Center

**CALL TO ORDER-** Chairman Micky Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, February 19, 2019 at 2:00 p.m. in the Natchitoches Parish Emergency Communications Center, Room 116 A, Natchitoches Parish Louisiana.

**PLEDGE AND PRAYER** –Chairman Dove asked Commissioner Atteridge to lead the Pledge of Allegiance, and Commissioner Wynn offered the prayer.

**PUBLIC COMMENTS/INTRODUCTION OF GUEST- No public comments.** Cory Leo, LaQuita Collins, Juanice Gary, George Minturn, Rebecca Jones, Gary McElwee, Wendell Bolton, Eric Keel and Stacy Williams.

**ROLL CALL** - Roll call was conducted by Bernice Wallace. **Commissioners present: Larry Atteridge, John Nicholas, Micky Dove, Mary Jones, Victor Jones, Jack McCain, John Wynn and Rick Nowlin Commissioners Absent: Chris Paige Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.**

**APPROVAL/ MODIFICATIONS TO AGENDA-**Chairman Dove asked if there were any modifications to the published agenda. Director Willis Carter stated there was one, Ms. Ricketts will not be able to attend today meeting due to illness. Item number 15, Resolutions Number 10 passed until our next meeting. Motion by Commissioner Mary Jones, seconded by Commissioner Nicholas . Roll call vote was recorded as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES ; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn , YES; . ABSENT: Chris Paige. Motion Passed**

**APPROVAL OF MINUTES-** Chairman Dove asked for a motion to approve the minutes of the January 19, 2019 board meeting as written. Motion by Commissioner McCain, seconded by Commissioner John Nicholas. Roll call vote was recorded as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; . ABSENT: Chris Paige. Motion Passed**

**FINANCIAL REPORT** –Rebecca Jones presented the Financial Reports for the period ending December 31, 2018. Chairman Dove asked for a motion to approve the Financial Reports as presented by Rebecca Jones. Motion by Commissioner McCain , seconded by Commissioner Atteridge. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**9-1-1 Directors Report** – Carter participated in a meeting with Mr. Jim Flemming of RTSS and discussed progress with regard to Next Generation 9-1-1 services, the Vesta telephone system was delivered on January 22, 2019, the District engaged Red River Sanitors to provide custodial services for the NATCOM facility, the District also engaged engaged Ralston Pest Control to provide monthly pest control services. Carter participated in bi-weekly status update with AT&T On the 29<sup>th</sup> of January, the Mayor and his senior staff toured the NATCOM facility, we are current in the final stages of the

process of purchasing voice logging equipment. On February 5<sup>th</sup> the Chairman, Mr. Minturn, and Carter participated in a final closeout planning meeting with Pat Williams Construction; On February 6<sup>th</sup> we relocated the GIS workstation to the NATCOM facility, requested and received quotes from Dell and Kinetix for workstation CPU's and monitors for use by dispatch staff. Developed price quote requests for dispatch chairs, and finalized discussion of technical services agreement with Kinetix. Chairman Dove asked for a motion to accept the Directors report as presented. Motion by Commissioner Nicholas, seconded by Commissioner Atteridge. Roll call vote recorded as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**BANK CARD ACCOUNT ACTIVITY REPORT-** Chairman Dove asked for a motion to accept the Bank Card Account Activity Report as presented. Motion by Commissioner Victor Jones, seconded by Commissioner Wynn. Roll call vote as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

#### **FIRSTNET-Postponed**

**RESOLUTION NUMBER 6 OF 2019- A RESOLUTION TO SPONSOR FOUR COMMUNICATIONS OFFICERS TO ATTEND THE APCO/NENA ANNUAL TRAINING SYMPOSIUM AND OTHERWISE PROVIDING WITH RESPECT THERETO:** Chairman Dove asked for a motion to approval Resolution number 6 of 2019. Motion by Commissioner Victor Jones, seconded by Commissioner Wynn. Roll call vote was recorded as follows: **Larry Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**RESOLUTION NUMBER 7 OF 2019- A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN OPEN CREDIT ACCOUNT WITH STINE AND OTHERWISE WITH RESPECT THERETO:** Chairman Dove asked for a motion to approve Resolution number 7 of 2019. Motion by Commissioner Atteridge, seconded by Commissioner Wynn. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**RESOLUTION NUMBER 8 OF 2019- A RESOLUTION AUTHORIZES THE DIRECTOR TO ENTER A MANAGED TECHNOLOGY SERVICES AGREEMENT WITH KINETIX CUSTOM TECHNOLOGY AND CREATIVE SOLUTIONS, TO SUPPORT CURRENT AND FUTURE DISTRICT INFORMATION TECHNOLOGY SUPPORT NEEDS AND OTHERWISE PROVIDING WITH RESPECT THERETO:** Chairman Dove asked for a motion to approve Resolution number 8 of 2019. Motion by Commissioner Rick Nowlin, seconded by Commissioner John Wynn. Roll call vote recorded as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**RESOLUTION NUMBER 9 OF 2019- A RESOLUTION AUTHORIZES THE PURCHASE OF EIGHT DELL PRECISION 7820 WORKSTATIONS/SIXTEEN MONITORS: AND OTHERWISE PROVIDING WITH RESPECT THERETO:**

Chairman Dove asked for a motion to approve Resolution number 9 of 2019. Motion by Commissioner Victor Jones, seconded by Commissioner Atteridge. Roll call vote recorded as

follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**RESOLUTION NUMBER 10 OF 2019- A RESOLUTION AUTHORIZES THE ACTIVATION OF (1) AT&T FIRSNET CELLULAR TELEPHONE ACCOUNT TO BE USED IN SUPPORT OF DISTRICT OPERATIONS; AND OTHERWISE PROVIDING WITH RESPECT THERETO:**

Chairman Dove asked for a motion to approve Resolution number 10 of 2019. Motion by Commissioner Victor Jones, seconded by Commissioner Nicholas. Roll call vote recorded as follow: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige and Victor Jones. Motion Passed**

**RESOLUTION NUMBER 11 OF 2019- A RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT (8) PUBLIC SAFETY DISPATCH CHAIRS; AND OTHERWISE PROVIDING WITH RESPECT THERETO:**

Chairman Dove asked for a motion to approve Resolutions number 11 of 2019. Motion by Commissioner McCain, seconded by Commissioner Atteridge. Roll call vote recorded as follow:

**Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion passed**

**NATCOM PROJECT UPDATE REPORT-**Chairman Dove asked for a motion to accept the NATCOM Report update as presented. Motion by Commissioner Atteridge, seconded by Commissioner Nowlin. Roll call vote recorded as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**ADJOURN-**Having no further Business to come before the Communications District Board of Commissioners. Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner John Nicholas, seconded by Commissioner Jack McCain. Roll call vote recorded as follows: **Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**MEETING ADJOURNED 2:45 p.m.**