

MINUTES OF THE REGULAR MEETING  
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT  
2:00 p.m. TUESDAY November 21,2023  
ROOM 116 A  
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

**CALL TO ORDER- Chairman Wynn** called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, November 21, 2023 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

**PLEDGE AND PRAYER-** Commissioner Sesvold offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

**INTRODUCTION OF GUEST/PUBLIC COMMENTS.** Laquita Collins, Mark Roberts, Rebecca Jones, Lamar McGaskey. Chairman Wynn thanked everyone for coming. No comments.

**ROLL CALL- Roll call was conducted by Bernice Wallace. Commissioners present: Eric keel, Mary Jones, Nikeo Collins, Michael Sesvold, John Wynn.**

**APPROVAL OF THE AGENDA-** Chairman Wynn asked for a motion to approve the Agenda for November 21, 2023, board meeting. Motion by Commissioner Sesvold, seconded by Commissioner Keel. **Roll call vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Richmond, Calvin Braxton, Stuart Wright and Chris Paige. Motion Passed**

**APPROVAL OF MINUTES- Chairman Wynn** asked for a motion to approve the of minutes of August 15 ,2023 meeting. Motion by Commissioner Sesvold, seconded by Commissioner Collins. **Roll call vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Richmond, Calvin Braxton, Stuart Wright and Chris Paige. Motion Passed**

**FINANCIAL REPORT-** Chairman Wynn asked for a motion to accept the Financial report as presented where budget to actual comparisons were sited. Motion by Commissioner Sesvold, seconded by Commissioner Collins. **Roll call vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Richmond, Calvin Braxton, Stuart Wright and Chris Paige. Motion Passed**

**911 EXECUTIVE DIRECTOR REPORT-** Executive Director Kim Tolliver reported on the following:

**CALL VOLUME REPORT-** NPSO for the month of October, 2023-had a total of 1515/911 calls, of which 56 were abandoned, giving them a total of 1,459 911 calls actually taken. Abandoned rate of 3.70%. They took 2363 inbound/2796 outbound calls on the administrative line. 6 abandoned for a total of 6683 calls taken. Still checking with AT&T for complete accuracy. Numbers have been off over the last 6 months. **NPD** for the month of October, 2023 had a total of 373/911 calls of which 7 were abandoned at a rate of 1.88%, giving a total of 366 911 calls actually taken. They took 2738 inbound made 998 outbound calls with 29 calls abandoned, on the administrative lines for a total of 4139 calls. Sheriff's office took 1 call from the call box. Police took 98 calls form the call box.

**NATCOM-** Director Tolliver reminded the Commissioners of the Sexual Harassment certificates and the Ethic's training certificates. If they have not completed them, they need to do so and submit the to her.

**SEWAGE LIFT STATION-** Director Tolliver stated that she had the lift station pumped out again, also called out an electrician to check to see if both pumps were working. Pump 2 was found not to be pumping at that time. Called out Rutledge to have pump two cleaned out. Both pumps now operational.

**DOOR TO COM CENTER-** Door has been fixed. American Key out of Alexandria came out to service the door.

**CTO CLASSES-** Happy to announce we now have 14 newly appointed (CTO'S) APCO Certified Training Officers. Sheriff (7) and Police (7). We had an awesome class.

**NATCOM WEBSITE-** We got rid of the old website. It was very out dated. The new one has more up to date material and a brand new look. We are happy with the results.

**RAVE-** Happy to report that we have completed the approval of every school with the exception of private schools. The entire Natchitoches Parish School system has been done. We will begin testing after the holidays.

**9-1-1 ADDRESS COORDINATOR REPORT-** During the month of October, 2023, the addressing office processed (18) new addresses for residence and (3) updates in the Parish in Natchitoches Parish. The activity resulted in (644.3) miles being traveled throughout the Parish consuming some (30) hours of personnel time while conducting site surveys and collections of GPS data. We made (1) adjustments or updates to AT&T 9-1-1 database during this period. Ordered (0) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Collins, seconded by Commissioner Richmond. **Roll vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Calvin Braxton, Stuart Wright and Chris Paige. Motion Passed**

## **NEW BUSINESS**

**CREDIT CARD ACTIVITY REPORT-** Chairman Wynn asked for a motion to accept the Charge Card Activity Report as presented. Motion by Commissioner Sesevold, seconded by Commissioner Collins. **Roll call vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collin, YES, Michael Sesevold, YES; John Wynn, YES; Absent: John Richmond, Calvin Braxton, Chris Paige and Stuart Wright. Motion Passed**

**2024 BUDGET HERAING/ADOPTION-** Chairman Wynn asked for a motion to go into the Budget Hearing. Motion by Commissioner Sesevold, seconded by Commissioner Collins. **Roll call vote recorded as follows: Eric keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesevold, YES; John Wynn, YES; Absent: Calvin Braxton, Chris Paige, Stuart Wright and John Richmond. Motion Carried.**

**2023 AMENDED BUDGET AND 2024 OPERATING BUDGET-** Chairman Wynn asked for a motion to approve the 2023 Amended Budget and 2024 Operating Budget- Motion by Commissioner Sesevold, seconded by Commissioner Collins. **Roll call vote recorded as follows: Eric Keel, YES; Mary Jones,**

**YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: Calvin Braxton, Chris Paige, Stuart Wright, and John Richmond. Motion Carried**

Chairman Wynn asked for a motion to return to its regular meeting. **Motion by Commissioner Collins, seconded by Commissioner Sesvold. Roll call vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: Calvin Braxton, Chris Paige, Stuart Wright and John Richmond. Motion carried.**

**RESOLUTION NO.9 OF 2023- A RESOLUTION APPROVING AN OPERATING BUDGET FOR THE NATCHITOCES PARISH COMMUNICATIONS DISTRICT FOR THE PERIOD BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31,2024, AND POTHERWISE PROVIDING WITH RESPECT THERETO-** Chairman Wynn asked for a motion adopt 2024 Budget. Motion by Commissioner Sesvold, seconded by Commissioner Keel. **Roll call vote recorded as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: Calvin Braxton, Chris Paige, Stuart Wright, YES; and John Richmond. Motion Carried**

**ADJOURN-**Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Sesvold, seconded by Commissioner Keel. **Roll call vote as follows: Eric Keel, YES; Mary Jones, YES; Nikeo Collins, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Richmond, Calvin Braxton, Chris Paige and Stuart Wright. Motion Passed.**

**Meeting adjourned @ 2:44 pm**