

MINUTES OF THE REGULAR MEETING  
NATCHITOCHES PARISH COMMUNICATIONS DISTRICT  
2:00 p.m. TUESDAY MAY 1,2023  
ROOM 116 A  
NATCHITOCHES PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

**CALL TO ORDER- Chairman Wynn** called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, May 16 2023 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

**PLEDGE AND PRAYER-** Commissioner Jones offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

**INTRODUCTION OF GUEST/PUBLIC COMMENTS.** Laquita Collins, Mark Begnaud, Lamar McGaskey, Doug Rachal, Rebecca Jones, Christine Stackhouse, Nora Drenner, Carl Sias, Chairman Wynn thanked everyone for coming. No comments.

**ROLL CALL- Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, Mary Jones, Eric keel, Stuart Wright, Chris Paige, Nikeo Collins, John Richmond, John Wynn, Michael Sesvold**

**APPROVAL OF THE AGENDA-** Chairman Wynn asked for a motion to approve the Agenda for May 16, 2023, board meeting. Motion by Commissioner Braxton, seconded by Commissioner Jones. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart Wright, YES; John Richmond, YES; Nikeo Collin, YES; Chris Paige, YES; Commissioner John Wynn, YES; Michael Sesvold, YES; Motion Passed**

**APPROVAL OF MINUTES-** Chairman Wynn asked for a motion to approve the of minutes of April 25,2023 meeting. Motion by Commissioner Braxton, seconded by Commissioner Keel. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric keel, YES; Stuart Wright, YES; John Richmond, YES; Nikeo Collins, YES; Chris Paige, YES; Commissioner John Wynn, YES; Michael Sesvold, YES; Motion Passed**

**FINANCIAL REPORT-** Chairman Wynn asked for a motion to accept the Financial report as presented where Budget to actual comparisons were sited. Motion by Commissioner Sesvold, seconded by Commissioner Jones. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart Wright, YES; Nikeo Collins, YES; Chris Paige, YES; Commissioner John Wynn, YES; Michael Sesvold, YES: Motion Passed**

**911 EXECUTIVE DIRECTOR REPORT-** Executive Director Kim Tolliver reported on the following:

**CALL VOLUME REPORTS FOR THE MONTH OF April-2023**

**CALL SUMMARY**

For the month of March, NPSO took a total of 1887—911 calls. They had 115 calls abandoned, giving them a total of actual calls taken by call takers 1772.

For the month of March, NPD took 323—911 calls. They had 3 calls abandoned, giving them a total actual total taken by call takers 320.

## NATCOM

- a. **Follow up on door had to order a part for the door. Will be repaired as soon as part arrive.**
- b. **Follow up on chairs the parts have arrived. Have schedule appoint for them to be fixed.**

**9-1-1 ADDRESS COORDINATOR REPORT-** During the month of April, 2023, the addressing office processed (12) new addresses for residence and (10) updates in the Parish in Natchitoches Parish. The activity resulted in (340.9) miles being traveled throughout the Parish consuming some (21.5) hours of personnel time while conducting site surveys and collections of GPS data. We made (0) adjustments or updates to AT&T 9-1-1 database during this period. Ordered (6) road signs.

Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Paige, seconded by Commissioner Braxton. **Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart Wright, YES; John Richmond Chris Paige YES; Nikeo Collins, YES; John Wynn, YES; Michael Sesevold, YES: Motion Passed**

**OLD BUSINESS-** Director Tolliver reminded the Commissioners to please submit their Tier Reports/Ethics/Sexual Harassment. Audit is coming up soon.

## NEW BUSINESS

**CREDIT CARD ACTIVITY REPORT-** Chairman Wynn asked for a motion to accept the Charge Card Activity Report as presented. Motion by Commissioner Braxton, seconded by Commissioner Paige. **Roll call vote recorded as follows: Calvin Braxton, YES; Eric Keel, YES; Mary Jones, YES; Stuart Wright, YES; John Richmond, YES; Nikeo Collin, YES; Chris Paige, YES; John Wynn, YES; Michael Sesevold, YES Motion Passed**

**911 STATEWIDE REPORT-** Executive Director Tolliver state that she had completed and submitted the 911 statewide report.

**DISTRICT AUDIT-** Audit time is upon us again. We have submitted all the information Mrs. Dees requested.

**DISTRICT WEB-SITE-** Executive Director stated that someone emailed her wanting to know why the April, 2023 minutes were not on the web-site. Commissioners if you can remember, the company responsible for our web page informed me that after Mardi Gras it would be disabled. Kinetix will be our new web page administrator.

**RESOLUTION NUMBER 7 OF 2023-** A RESOLUTION DESIGNATING THE OFFICIAL JOURNAL OF THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Wynn asked for a motion to accept Resolution number 7 of 2023. Motion by Commissioner Braxton, seconded by Commissioner Keel. Roll vote recorded as follows: **Calvin Braxton, YES; Nikeo Collins, YES; Eric Keel, YES; Mary Jones, YES; Chris Paige, YES; John Richmond, YES; Michael Sesevold, YES; Stuart Wright, YES; Motion Passed.**

**GOOD TO THE ORDER-** Executive Director Tolliver stated that this the last thing on the Agenda we want to leave a good note as always. We want to recognize our super star shining star with this certificate to Kimberly Green for her outstanding performance during Telecommunication week.

**ADJOURN**-Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Jones, seconded by Commissioner Keel. **Roll call vote as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Stuart wright, YES; John Richmond, YES; Chris Paige, YES; Nikeo Collins, YES; John Wynn, YES; Michael Sesevold, YES; Motion Passed.**

**Meeting adjourned @ 3:20 pm**