

## MINUTES OF THE REGULAR MEETING

### NATCHITOCHEES PARISH COMMUNICATIONS DISTRICT

2:00 p.m. TUESDAY AUGUST 20, 2024

ROOM 116 A

NATCHITOCHEES PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

### CALL TO ORDER

Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, August 20, 2024 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

### PLEDGE AND PRAYER

Commissioner Sesvold offered the Prayer. Commissioner Kerry led the Pledge of Allegiance.

### INTRODUCTION OF GUEST/PUBLIC COMMENTS

Laquita Collins, Lamar McGaskey, DiQuan Johnson, Billy Meziere, Carl Sias, Atouria Mitchell, and Jesse Chairman Wynn thanked everyone for coming. No comments.

### ROLL CALL

Roll call was conducted by Bernice Wallace. Commissioners present:

**Calvin Braxton, Nikeo Collins, Eric Keel, Mark Kerry, Michael Sesvold, John Wynn. Absent: John Salter, Mary Jones and Stuart Wright.**

### APPROVAL OF AGENDA

Chairman Wynn asked for a motion to approve the agenda. Motion by Commissioner Braxton, seconded by Commissioner Sesvold. Roll call vote recorded as follows:

**Calvin Braxton, YES; Nikeo Collins, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter, Mary Jones and Stuart Wright. Motion Passed**

### APPROVAL OF MINUTES

Chairman Wynn asked for a motion to approve the minutes of our last meeting. Motion by Commissioner Sesvold, seconded by Commissioner Keel. Roll call vote recorded as follows: **Calvin Braxton, YES**

**Nikeo Collins, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter, Mary Jones and Stuart Wright. Motion Passed**

### FINANCIAL REPORT

Chairman Wynn asked for a motion to accept the Financial report as presented where budget to actual comparisons were sited. Motion by Commissioner Braxton, seconded by Commissioner Sesvold. Roll call vote recorded as follows:

**Calvin Braxton, YES; Nikeo Collins, YES; Eric Keel, YES; Mark Kerry YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter, Mary Jones and Stuart Wright. Motion Passed**

**911 EXECUTIVE DIRECTOR REPORT-** Executive Director Kim Tolliver reported on the following:

### CALL VOLUME REPORTS

**NPSO** for the month of July, 2024, had 1820/ 911 calls, of which 66 were abandoned, giving them an actual total of 7560/ 911 calls taken. Abounded rate of 3.63%. They took 2657 inbound calls on their Administrative lines, of which 2 of those were abounded. They made 3081 outbound calls for a total of 5740 calls, giving a total 911 calls of 7560.

**NPD** for the month of July, 2024, had 383/911 calls, of which 5 were abandoned at 1.29% rate. Giving them a total of 388/ 911 calls actually taken. On the Administrative lines they had a total of 2856 inbound calls/ 1014 outbound calls with 38 calls abandoned. for a total of 3908 calls on the Administrative lines, giving them an overall total of 4296 calls taken for the month.

**NATCOM-** Concept Seating Console cleaners came out and cleaned the consoles last week and there is a remarkable difference, the atmosphere and how they are able to breath freely is amazing. Director Tolliver asked if they could return in 6 months to clean again.

**TRAINING-** NPD Supervisor DiQuan Johnson finished her Higher Ground training last week which is really good. Higher Ground is our recording system. DiQuan was able to remote in and do her training with Clara.

**CDARS RENEWAL-**We staggered them this time because of the rate drop. The finance Committee will be meeting soon to discuss and decide on this matter.

**9-1-1 ADDRESS COORDINATOR REPORT-** During the month of July, 2024, the addressing office processed (15) new addresses for residence and (1) updates in the Parish in Natchitoches Parish. The activity resulted in (535.4) miles being traveled throughout the Parish consuming some (27.5) hours of personnel time while conducting site surveys and collections of GPS data. Ordered (0) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Jones, seconded by Commissioner Collins. Roll vote recorded as follows:

**Calvin Braxton, YES; Nikeo Collins, YES; Eric keel, YES; Mark Kerry YES; Michael Sesvold, YES; John Wynn, YES; Absent: Mary Jones, John Salter, and Stuart Wright. Motion Passed**

## **NEW BUSINESS**

### **CREDIT CARD ACTIVITY REPORT**

Chairman Wynn asked for a motion to accept the Charge Card Activity Report for July, 2024 as presented. Motion by Commissioner Sesvold, seconded by Commissioner Braxton. Roll call vote recorded as follows: **Calvin Braxton, YES; Nikeo Collins, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: Mary Jones, John Salter and Stuart Wright. Motion Passed**

### **ADJOURN**

Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Keel, seconded by Commissioner Collins. Roll call vote as follows: **Nikeo Collins, YES; Eric Keel, Michael Sesvold, YES; Mark Kerry, YES; John Wynn, YES; Absent: Mary Jones, Stuart Wright and Michael Sesvold. Motion Passed.**

**Meeting adjourned @ 2:45 pm**