

## MINUTES OF THE REGULAR MEETING

### NATCHITOCHE PARISH COMMUNICATIONS DISTRICT

2:00 p.m. TUESDAY SEPTEMBER 17,2024

ROOM 116 A

NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

### CALL TO ORDER

Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, September 17,2024 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

### PLEDGE AND PRAYER

Commissioner Sesvold offered the Prayer. Commissioner Kerry led the Pledge of Allegiance.

### INTRODUCTION OF GUEST/PUBLIC COMMENTS

Laquita Collins, Lamar McGaskey, Billy Meziere, Susan Johnson. Chairman Wynn thanked everyone for coming. No comments.

### ROLL CALL

Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, *Nikeo Collins, Mary Jones, Eric Keel, Mark Kerry, Michael Sesvold, John Wynn. Absent: John Salter and Stuart Wright.*

### APPROVAL OF AGENDA

Chairman Wynn asked for a motion to approve the agenda. Motion by Commissioner Collins, seconded by Commissioner Sesvold. Roll call vote recorded as follows: Calvin Braxton; *Nikeo Collins, YES; Mary Jones, YES; Eric Keel, Yes; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed*

### APPROVAL OF MINUTES

Chairman Wynn asked for a motion to approve the minutes of our last meeting. Motion by Commissioner Sesvold, seconded by Commissioner Braxton. Roll call vote recorded as follows: Calvin Braxton; *Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed*

### FINANCIAL REPORT

Chairman Wynn asked for a motion to accept the Financial report as presented where budget to actual comparisons were sited. Motion by Commissioner Sesvold, seconded by Commissioner Collins. Roll call vote recorded as follows: Calvin Braxton; *Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed*

**911 EXECUTIVE DIRECTOR REPORT-** Executive Director Kim Tolliver reported on the following:

### CALL VOLUME REPORTS

**NPSO** for the month of August, 2024, had 1091/ 911 calls, of which 45 were abandoned, giving them an actual total of 1136/ 911 calls taken. Abounded rate of 3.96%. They took 1625 inbound calls on

their Administrative lines, of which 2 of those were abandoned. They made 1875 outbound calls for a total of 3502 calls, giving a total 911 calls of 4638.

**NPD** for the month of August, 2024, had 236/911 calls, of which 2 were abandoned at 0.84% rate. Giving them a total of 238/ 911 calls actually taken. On the Administrative lines they had a total of 1810 inbound calls/ 598 outbound calls with 22 calls abandoned. for a total of 2430 calls on the Administrative lines, giving them an overall total of 2668 calls taken for the month.

**9-1-1 ADDRESS COORDINATOR REPORT-** During the month of August, 2024, the addressing office processed (13) new addresses for residence and (1) updates in the Parish in Natchitoches Parish. The activity resulted in (364.6) miles being traveled throughout the Parish consuming some (29) hours of personnel time while conducting site surveys and collections of GPS data. Ordered (0) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Braxton, seconded by Commissioner Sesevold. Roll vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric keel, YES; Mark Kerry YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

## **COMMITTEE REPORTS**

**FINANCE COMMITTEE** -Commissioner Braxton stated that they had a Finance meeting, ad talked about several things. They approved the purchase for new chairs for the communication officers. Finances look good wasn't anything out place. Executive Director Tolliver stated that the committee will be meeting again in about a month and a half. Chairman Wynn asked for a motion to accept the committee report. Motion by Commissioner Collins, seconded by Commissioner Jones. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

## **NEW BUSINESS**

### **CREDIT CARD ACTIVITY REPORT**

Chairman Wynn asked for a motion to accept the Charge Card Activity Report for August 31, 2024 as presented. Motion by Commissioner Sesevold, seconded by Commissioner Kerry. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesevold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

**DISPATCH CHAIRS-** Executive Director Kim Tolliver stated five years ago when the District purchase chairs they costed \$12000. These chairs will be costing the District \$13000 which actually not much of a difference. As soon as we get the invoice paid they will start getting them built up and start delivery.

**RESOLUTION 4 OF 2024-A RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT (8) PUBLIC SAFETY DISPATCH CHAIRS; AND OTHERWISE PROVIDING WITH RESPECT THERETO:** Chairman Wynn ask for a motion to approve Resolution Number 4 on 2024. Motion by Commissioner Braxton, seconded by commissioner Kerry. Roll call vote as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; mark Kerry, YES; Michael Sesevold, YES; John Wynn, YES; Absent: Stuart Wright and John Salter. Motion Passed.

## **ADJOURN**

Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Braxton, seconded by Commissioner Keel. Roll call vote as follows: *Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesevold, YES; John Wynn, YES; Absent: Stuart Wright and John Salter. Motion Passed.*

**Meeting adjourned @ 2:33 pm**