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## MINUTES OF THE REGULAR MEETING

### NATCHITOCHEES PARISH COMMUNICATIONS DISTRICT

2:00 p.m. TUESDAY OCTOBER 15,2024

ROOM 116 A

NATCHITOCHEES PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

#### CALL TO ORDER

Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, October 15,2024 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

#### PLEDGE AND PRAYER

Commissioner Jones offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

#### INTRODUCTION OF GUEST/PUBLIC COMMENTS

Laquita Collins, Lamar McGaskey, Carl Sias. Chairman Wynn thanked everyone for coming. No comments.

#### ROLL CALL

Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, Nikeo Collins, Mary Jones, Eric Keel, Mark Kerry, Stuart Wright, John Wynn. Absent: John Salter and Michael Sesevold.

#### APPROVAL OF AGENDA

Chairman Wynn asked for a motion to approve the agenda. Motion by Commissioner Collins, seconded by Commissioner Braxton. Roll call vote recorded as follows: Calvin Braxton Nikeo Collins, YES; Mary Jones, YES; Eric Keel, Yes; Mark Kerry, YES; John Wynn, YES; Stuart Wright, YES; Absent: John Salter and Michael Sesevold. Motion Passed

#### APPROVAL OF MINUTES

Chairman Wynn asked for a motion to approve the minutes of our last meeting. Motion by Commissioner Braxton, seconded by Commissioner Collins. Roll call vote recorded as follows: Calvin Braxton Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; John Wynn, YES; Stuart Wright, YES; Absent: John Salter and Michael Sesevold. Motion Passed

#### FINANCIAL REPORT

Chairman Wynn asked for a motion to accept the Financial report as presented where budget to actual comparisons were sited. Motion by Commissioner Braxton, seconded by Commissioner Jones. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; John Wynn, YES; Absent: John Salter and Michael Sesevold. Motion Passed

**911 EXECUTIVE DIRECTOR REPORT-** Executive Director Kim Tolliver reported:

#### CALL VOLUME REPORTS

NPSO for the month of October, 2024, had 1507/ 911 calls, of which 43 were abandoned, giving them an actual total of 1550/ 911 calls taken. Abounded rate of 2.77%. They took 2144 inbound calls on their Administrative lines, of which 4 of those were abounded. They made 2568 outbound calls for a total of 4716 calls, giving a total 911 calls of 6266.

NPD for the month of October, 2024, had 354/911 calls, of which 3 were abandoned at 0.84% rate. Giving them a total of 357/ 911 calls actually taken. On the Administrative lines they had a total of 2903 inbound calls/ 966 outbound calls with 41 calls abandoned. for a total of 3911 calls on the Administrative lines, giving them an overall total of 4268 calls taken for the month.

## **NATCOM**

**1.GENERATOR-** To serve the Administrative side of our building.

**2.PRE-PAID REVENUE FOLLOW-UP-** There is one or more of the service providers remitting the cost of services. The voice and data only remit 4% and that is voice some of them are not remitting the data side.

**9-1-1 ADDRESS COORDINATOR REPORT-** During the month of September, 2024, the addressing office processed (6) new addresses for residence and (2) updates in the Parish in Natchitoches Parish. The activity resulted in (223.6) miles being traveled throughout the Parish consuming some (149) hours of personnel time while conducting site surveys and collections of GPS data. Ordered (0) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Braxton, seconded by Commissioner Sesvold. Roll vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric keel, YES; Mark Kerry YES; John Wynn, YES; Stuart Wright, YES; Absent: John Salter and Michael Sesvold. Motion Passed

## **OLD BUSINESS**

- A. TEXT TO 9-1-1-**Texting to 9-1-1 was also talked about last month. Senate Legislature of Louisiana does hereby urge and request each Communications District that currently does not receive text messages for emergency services to upgrade to a system with the capabilities to receive text messages and begin receiving information via text message no later than December 31,2024.
- B. NEXT GEN 9-1-1-AT&T** will be coming to assess the entire NATCOM building phone equipment. I also talked to them about the 3<sup>rd</sup> work station and what it would take to get it up and running. They will look needs to done or added to VESTA and what it's going to cost to move forward.

## **NEW BUSINESS**

### **CREDIT CARD ACTIVITY REPORT**

Chairman Wynn asked for a motion to accept the Charge Card Activity Report for 9/30/ 2024 as presented. Motion by Commissioner Collins, seconded by Commissioner Wright. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; John Wynn, YES; Stuart Wright, YES; Absent: John Salter and Michael Sesvold. Motion Passed

## **ADJOURN**

Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Collins, seconded by Commissioner Kerry. Roll call vote as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: Michael Sesvold and John Salter. Motion Passed.

**Meeting adjourned @ 2:50 pm**