

MINUTES OF THE REGULAR MEETING

NATCHITOCHES PARISH COMMUNICATIONS DISTRICT

2:00 p.m. TUESDAY, MARCH 18, 2025

ROOM 116 A

NATCHITOCHES PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

CALL TO ORDER

Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, March 18, 2025 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

PLEDGE AND PRAYER

Commissioner Sesvold offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

INTRODUCTION OF GUEST/PUBLIC COMMENTS

Lamarr McGaskey, Laquita Collins, Billy Meziere, Susan Johnson, Tiara King, Clifford Gordon, Jr, and Brandi Laborde. Chairman Wynn thanked everyone for coming. No comments.

ROLL CALL

Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, Nikeo Collins, *Mary Jones, Eric Keel, Mark Kerry, Michael Sesvold John Wynn. Absent: John Salter and Stuart Wright.*

APPROVAL OF AGENDA

Chairman Wynn asked for a motion to approve the agenda. Motion by Commissioner Braxton, seconded by Commissioner Sesvold. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; *YES; Eric Keel, Yes; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES: Absent: John Salter and Stuart Wright. Motion Passed*

APPROVAL OF MINUTES

Chairman Wynn asked for a motion to approve the minutes of our last meeting. Motion by Commissioner Kerry, seconded by Commissioner Sesvold. Roll call vote recorded as follows: Calvin Braxton, YES; *Nikeo Collins, YES; Mar Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed*

FINANCIAL REPORT

Chairman Wynn asked for a motion to accept the Financial report as presented. Where Budget to actual comparisons were sited. Motion by Commissioner Sesvold, seconded by Commissioner Kerry. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

911 EXECUTIVE DIRECTOR REPORT- Executive Director Kim Tolliver reported on the following:

CALL VOLUME REPORTS

NPSO for the month of February, 2025 1316/911 calls, of which 54 were abandoned, giving them actual total of 1370/911 calls taken. Abandoned rate of 3.94%. They took 2094 inbound calls on

their Administrative lines, of which 6 of those were abandoned. They made 2071 outbound calls for a total of 4171 calls, giving a total 911 calls of 5541.

NPD for the month of February, 2025 284/911 calls, of which 6 were abandoned, giving them a actual total of 290/911 calls taken. Abandoned rate of 2.07%. They took 2297 inbound calls on their Administrative lines, which 27 were abandoned. They made 272 outbound calls, giving them a total 911 calls of 3342.

9-1-1 ADDRESS COORDINATOR REPORT- During the month of February, 2025 the addressing office processed (8) new addresses for residence and (3) updates in the Parish in Natchitoches Parish. The activity resulted in (385.8) miles being traveled throughout the Parish consuming some (21.0) hours of personnel time while conducting site surveys and collections of GPS data. Ordered (22) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Kerry, seconded by Commissioner Keel. Roll vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

Chairman Wynn asked for a motion to accept the Director's Report as presented by Director Kim Tolliver. Motion by Commissioner Kerry, seconded by Commissioner Keel. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

OLD BUSINESS

NEW BUSINESS

CREDIT CARD ACTIVITY REPORT

Chairman Wynn asked for a motion to accept the Charge Card Activity Report for 02/26/2025 as presented. Motion by Commissioner Braxton, seconded by Commissioner Sesvold. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

GOALS AND OBJECTIVES- *These goals and objectives are designed to ensure the 911 Communications District remains effective, adaptable, and ready for future challenges, including technological advancements, leadership transitions, and the potential benefits of partial consolidation. Each goal focuses on maximizing service quality, employee readiness, and financial sustainability while minimizing disruptions.*

1. Implement and upgrade Communications System to Enhance Operational Efficiency
 2. Develop and implement a Comprehensive Succession Planning program.
 3. Promote and Manage Partial Consolidation to Optimize Service Delivery
 4. Ensure Financial Sustainability During System Upgrades, Succession Planning, and Consolidation.
 5. Maintain High Standards of Public Safety and Service Delivery Through System and Staff Optimization.
 6. Improve Collaboration and Communication Among Stakeholders During Consolidation.
 7. Promote Employee Retention and Well-Being During Organizational transitions.
 8. Enhance Community Awareness and Public Education.
 9. Ensure High Standards of Training and Professional Development.
- Chairman Wynn asked for a motion to accept the 2025 Goals and Objectives presented by Director Tolliver. Motion by Commissioner Kerry, seconded by Commissioner Keel. Roll call vote recorded as follows:

Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, Yes; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Carried.

RESOLUTION NUMBER 4 OF 2025- A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN AN ENGAGEMENT LETTER WITH DEES GARDNER, CERTIFIED PUBLIC ACCOUNTANTS, LLC., TO PERFORM FINANCIAL AUDIT FOR PERIOD ENDING DECEMBER 31, 2024; AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Wynn asked for a motion to accept Resolution number 4 of 2025. Motion by Commissioner Braxton, seconded by Commissioner Sesvold. Roll call vote recorded as follows: Calvin Braxton, YES; Nikeo Collins, YES; Mary Jones, Yes; Eric Keel, YES; Mark Kerry, YES; Michael Sesvold, YES; John Wynn, YES; Absent: John Salter and Stuart Wright. Motion Passed

MIDSTATE COMMUNICATIONS- Brandi Laborde Customer Sales Representative spoke briefly on the Kenwood P25 Series Radio, VP-5430 is 5.5 inches tall, these small Viking portable radios are packed with advanced features for today's public safety agencies. VP-6430 Viking 6000 series portable radio specifically designed for today's public safety agencies with advance features and ergonomics to meet the first responder's mission-critical operational needs.

ADJOURN

Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Kerry, seconded by Commissioner Keel. Roll call vote as follows: *Nikeo Collins, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Michael Sesvold, Mary Jones and Calvin Braxton. Motion Passed.*

Meeting adjourned @ 3:41 pm