

MINUTES OF THE REGULAR MEETING

NATCHITOCHE PARISH COMMUNICATIONS DISTRICT

2:00 p.m. TUESDAY, JULY 15, 2025

ROOM 116 A

NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

CALL TO ORDER

Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, July 15, 2025 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

PLEDGE AND PRAYER

Commissioner Keel offered the Prayer. Commissioner Kerry led the Pledge of Allegiance.

INTRODUCTION OF GUEST/PUBLIC COMMENTS

Laquita Collins, Susan Johnson and Billy Meziere. Chairman Wynn thanked everyone for coming. No comments.

ROLL CALL

Roll call was conducted by Bernice Wallace. Commissioners present: Calvin Braxton, *Mary Jones, Eric Keel, Mark Kerry, Stuart Wright, John Wynn.* Absent: *John Salter, Nikeo Collins and Michael Sesvold.*

APPROVAL OF AGENDA

Chairman Wynn asked for a motion to approve the agenda. Motion by Commissioner Braxton, seconded by Commissioner Kerry. Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; *YES; Eric Keel YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES: Absent: John Salter, Nikeo Collins, and Michael Sesvold. Motion Passed.*

APPROVAL OF MINUTES

Chairman Wynn asked for a motion to approve the minutes of our last meeting. Motion by Commissioner Braxton seconded by Commissioner Kerry. Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; *Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins, Michael Sesvold. Motion Passed*

FINANCIAL REPORT

Chairman Wynn asked for a motion to accept the Financial report as presented. Where Budget to actual comparisons were sited. Motion by Commissioner Braxton, seconded by Commissioner Jones. Roll call vote recorded as follows: *Mary Jones, YES; Eric Keel, Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold. Motion Passed*

911 EXECUTIVE DIRECTOR REPORT- Executive Director Kim Tolliver reported on the following:

CALL VOLUME REPORTS

NPSO for the month of June, 2025 1476/911 calls, of which 47 were abandoned, giving them actual total of 1523/911 calls taken. Abandoned rate of 3.09%. They took 2456 inbound calls on their Administrative lines, of which 7 of those were abandoned. They made 2224 outbound calls for a total of 4987 calls, giving a total 911 calls of 6210.

NPD for the month of June, 2025 319/911 calls, of which 4 were abandoned, giving them a actual total of 323/911 calls taken. Abandoned rate of 1.24%. They took 2573 inbound calls on their Administrative lines, which 36 were abandoned. They made 881 outbound calls, giving them a total 911 calls of 3490.

9-1-1 ADDRESS COORDINATOR REPORT- During the months of May and June, 2025 the addressing office processed (22) new addresses for residence and (12) updates in the Parish in Natchitoches Parish. The activity resulted in (617.0) miles being traveled throughout the Parish consuming some (43.5) hours of personnel time while conducting site surveys and collections of GPS data. Ordered (25) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Braxton, seconded by Commissioner Keel. Roll vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Michael Sesvold and Nikeo Collins. Motion Passed

OLD BUSINESS

NEW BUSINESS

CREDIT CARD ACTIVITY REPORT

Chairman Wynn asked for a motion to accept the Charge Card Activity Report for 05/29/2025 and 06/29/2025 as presented. Motion by Commissioner Braxton, seconded by Commissioner Kerry. Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold. Motion Passed

RESOLUTION NUMBER 5 OF 2025- A RESOLUTION DESIGNATING THE OFFICAL, JOURNAL OF THE NATCHITOCES PARISH COMMUNICATIONS DISTRICT AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Wynn asked for a motion to accept Resolution number 5 of 2025. Motion by Commissioner Braxton, seconded by Commissioner Kerry. Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold. Motion Passed

RESOLUTION NUMBER 6 OF 2025- A RESOLUTION AUTHORIZING THE PROCUREMENT AND SETUP OF A THIRD VESTAR 911 WORKSTATION INCLUDING ASSOCIATED SOFTWARE, HARDWARE, SERVICES, AND WARRANTY, AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Wynn asked for a motion to approve Resolution number 6 of 2025. Motion by Commission Braxton, seconded by Commissioner Jones. Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold. Motion Passed

RESOLUTION NUMBER 7 OF 2025- A RESOLUTION AUTORIZING THE ACTIVATION OF ONE (1) VERIZONE WIRELESS CELLULAR TELEPHONE ACCOUNT TO BE USED IN SUPPORT OF NATCHITOCES PARISH COMMUNICATIONS DISTRICT OPERATIONS AND OTHERWISE WITH RESPECT THERETO: Chairman Wynn asked for a motion to approve Resolution number 7 of 2025. Motion by Commissioner Jones, seconded by Commissioner Keel. Roll call vote recorded as follows: Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John salter, Nikeo Collins and Michael Sesvold. Motion Passed

GIS- Chairman Wynn as for a motion to table the GIS report until the Board next 911 meeting. Motion by Commissioner Jones, seconded by Commissioner Keel. Roll call vote recorded as follows: Calvin Braxton,

YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold. Motion passed

FINANCE BUDGET COMMITTEE- Director Tolliver stated that the Budget has to be amended One Hundred Thousand dollars for all office equipment for NATCOM Center. Chairman Wynn asked for a motion to Amend the Finance budget. Motion by Commissioner Braxton, seconded by Commissioner Jones. Roll call vote recorded as follows: *Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold. Motion Passed*

ADJOURN

Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Braxton, seconded by Commissioner Kerry. Roll call vote as follows: *Calvin Braxton, YES; Mary Jones, YES; Eric Keel, YES; Mark Kerry, YES; Stuart Wright, YES; John Wynn, YES; Absent: John Salter, Nikeo Collins and Michael Sesvold.. Motion Passed.*

Meeting adjourned @ 2:41 pm