

## MINUTES OF THE REGULAR MEETING

### NATCHITOCHE PARISH COMMUNICATIONS DISTRICT

2:00 p.m. TUESDAY, APRIL 15, 2025

ROOM 116 A

NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 9-1-1 CENTER

### CALL TO ORDER

Chairman Wynn called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, May 20, 2025 at 2:00 p m in the Natchitoches Parish Communications District 9-1-1 Center, Room 116 A, Natchitoches Parish Louisiana.

### PLEDGE AND PRAYER

Commissioner Sesvold offered the Prayer. Commissioner Keel led the Pledge of Allegiance.

### INTRODUCTION OF GUEST/PUBLIC COMMENTS

Laquita Collins, Chairman Wynn thanked everyone for coming. No comments.

### ROLL CALL

Roll call was conducted by Bernice Wallace. Commissioners present: Nikeo Collins, *Mary Jones, Eric Keel, Michael Sesvold, John Wynn. Absent: John Salter, Mark Kerry, Stuart Wright and Calvin Braxton.*

### APPROVAL OF AGENDA

Chairman Wynn asked for a motion to approve the agenda. Motion by Commissioner Collins seconded by Commissioner Sesvold. Roll call vote recorded as follows: Nikeo Collins, YES; Mary Jones, YES; *YES; Eric Keel YES; Michael Sesvold, YES; John Wynn, YES: Absent: John Salter, Calvin Braxton, Mark Kerry and Stuart Wright. Motion Passed*

### APPROVAL OF MINUTES

Chairman Wynn asked for a motion to approve the minutes of our last meeting. Motion by Commissioner Sesvold seconded by Commissioner Collins. Roll call vote recorded as follows: Nikeo Collins, YES; Mary Jones, *YES; Eric Keel, YES; Michael Sesvold YES; John Wynn, YES; Absent: John Salter, Calvin Braxton, Mark Kerry and Stuart Wright. Motion Passed*

### FINANCIAL REPORT

Chairman Wynn asked for a motion to accept the Financial report as presented where budget to actual comparisons were sited. Motion by Commissioner Sesvold, seconded by Commissioner Keel. Roll call vote recorded as follows: *Nikeo Collins, YES; Mary Jones, YES; Eric Keel, Michael Sesvold, YES; John Wynn, YES; Absent: John Salter, Calvin Braxton, Stuart Wright and Mark Kerry. Motion Passed*

**911 EXECUTIVE DIRECTOR REPORT-** Executive Director Kim Tolliver reported on the following:

### CALL VOLUME REPORTS

**NPSO** for the month of April, 2025 1539/911 calls, of which 53 were abandoned, giving them actual total of 1592/911 calls taken. Abandoned rate of 3.33%. They took 2428 inbound calls on their Administrative lines, of which 15 of those were abandoned. They made 2483 outbound calls for a total of 4926 calls, giving a total 911 calls of 6518

**NPD** for the month of April, 2025 366/911 calls, of which 5 were abandoned, giving them a actual total of 371/911 calls taken. Abandoned rate of 1.35%. They took 2506 inbound calls on their Administrative lines, which 22 were abandoned. They made 856 outbound calls, giving them a total 911 calls of 3384.

**9-1-1 ADDRESS COORDINATOR REPORT-** During the month of April, 2025 the addressing office processed (9) new addresses for residence and (3) updates in the Parish in Natchitoches Parish. The activity resulted in (269.4) miles being traveled throughout the Parish consuming some (18.0) hours of personnel time while conducting site surveys and collections of GPS data. Ordered (0) road signs. Chairman Wynn asked for a motion to accept the Director's report as presented. Motion by Commissioner Kerry, seconded by Commissioner Keel. Roll vote recorded as follows: Nikeo Collins, *YES*; Mary Jones, *YES* Eric keel, *YES*; Michael Sesevold, *YES*; John Wynn, *YES*; Absent: John Salter and Michael Sesevold. *Motion Passed*

**OLD BUSINESS – none**

**NEW BUSINESS**

**CREDIT CARD ACTIVITY REPORT**

Chairman Wynn asked for a motion to accept the Charge Card Activity Report for 04/28/2025 as presented. Motion by Commissioner Collins, seconded by Commissioner Keel. Roll call vote recorded as follows: Nikeo Collins, *YES*; Mary Jones, *YES*; Eric Keel, *YES*; Michael Sesevold, *YES*; John Wynn, *YES*; Absent: John Salter, Calvin Braxton, Mark Kerry and Stuart Wright. *Motion Passed*

**PORTABLE RADIOS-** Chairman Wynn ask for a motion to table the discussion on the Portable Radio until the District next Board Meeting. Motion by Commissioner Collins, seconded by Commissioner Keel. Roll call vote recorded as follows: Nikeo Collins, *YES*; Mary Jones, *Yes*; Eric Keel, *YES*; Michael Sesevold, *YES*; John Wynn, *YES*; Absent: John Salter, Calvin Braxton, mark Kerry and Stuart Wright. *Motion Passed*

**ADJOURN**

Having no other Business to come before the Communications District Board of Commissioners, Chairman Wynn asked for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Sesevold, seconded by Commissioner Collins. Roll call vote as follows: Nikeo Collins, *YES*; Mary Jones, *YES*; Eric Keel, *YES*; Michael Sesevold, *YES*; John Wynn, *YES*; Absent: John Salter, Calvin Braxton, Mark Kerry and Stuart wright. *Motion Passed*.

**Meeting adjourned @ 3:01 pm**